**REGULAR MEETING**

**CAERNARVON TOWNSHIP SUPERVISORS**

**AGENDA**

**October 13, 2025**

**INVOCATION –**

**PLEDGE OF ALLEGIANCE**

**MINUTES –** Consider -approving draft meeting minutes from September 2, 2025

**ADDITIONAL AGENDA ITEMS-**

**VISITORS –**  Susan Burke ELANCO Library

**REPORTS:**

**Roadmaster** – Terry Martin

**\*** New Mack truck-at EM Kutz for add ons, insuring effective October 13th as is and when complete will add new value to insurance, waiting on MSO & licensing & any warranties

\* Discuss acquiring ROW at Turkey Hill Rd and Hammertown Rd for box culvert

**Treasurer** – Kelly Spica – Request to approve Treasurer’s report and pay bills of $ 204,639.79 from the General Fund and pay $180,750 from the Liquid Fuels Fund from August 29, 2025 through October 8, 2025

* **Subdivision & Land Development**

**PLANNING ITEMS** – Report submitted

1. CAERN 025108 2555 Main Street Lot Add On Plan - Stoltzfus
   1. Discuss Plan
   2. Consider SALDO Modification Requests
      1. §5.4.2.A. (Plan Scale).
      2. §5.4.3.B.3. (replacement sewage areas).
      3. §8.6.2.A., B., C. & D. (concrete monuments).
   3. Consider Conditional Plan Approval (VEI letter 8/19/25)
2. 370 California Rd Land Development Plan -Newswanger (Chicken House)
   1. Discuss Plan
   2. Consider SALDO Modification Requests
      1. §4.3.1, §4.4.1 & §4.4.2. (Preliminary Plan)
      2. §5.3.1.A. (Plan Scale)
      3. §5.2.2.A.7., §5.3.2.c.11. & §8.6.1, §8.6.2 & §8.6.4. (Full Survey & Monuments).
   3. Consider Conditional Plan Approval (VEI letter 9/19/25)

Planning Commission notes:

Bert Nye presented the project to the board and answered the questions that they had. b. Frank made a favorable motion to accept the modification; Derek seconded the motion with all voting in favor.

c. John asked if the property was to be surveyed so you could see the clear lines, Hershey Surveying is set up to do that. Mervin made a favorable motion to accept the conditional plan approval for CEARN 024106, Derek seconded the motion, with all voting in favor.

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1. 2049 Turkey Hill Road Land Development Plan (2nd dwelling/farm) SMUCKER
   1. Discuss Plan
   2. Consider Sewage Planning Module
   3. Consider Modification Requests
      1. §4.2.1, (Preliminary Plan)
      2. §8.6.1, §8.6.2 & §8.6.4. (Corners/Monuments).
   4. Consider Conditional Plan Approval (VEI letter 9/19/25)

Planning Commission notes:

Jason Shaner presented the plan on behalf of the Smucker’s and answered all questions that the Board had for him.

b. John had filled out the sewage module paperwork that was to be voted on and signed by the Planning Commission, Lewis made a favorable motion, Mervin seconded the motion, with all voting in favor.

c. Lewis made a favorable motion for the modification requests (S4.2.1,S8.6.1,S4.5.2,S5.2.2,S5.3.3,S5.4.3,S8.6.1,S8.6.4,S8.7.1), Frank seconded the motion, with all voting in favor.

d. Derek made a favorable motion to accept the Conditional Plan Approval for CAERN 025105, Frank seconded the motion, with all voting in favor.

1. 2760 Main Street (Conestoga Christian School) LD Plan consider a 90-day time extension.
2. 269 N. Red School Rd. (Horning/Berg) Lot Add On Plan consider a 90-day time extension.

* **Zoning Hearing Board** – no report
* **Engineer** – Vision Engineering Report submitted

1. 370 California Road Stormwater Plan (Chicken House) Newswanger
   1. Consider Resolution #2025101302 for establishment of Escrow in the amount of $ 142,959.16.
   2. Consider Conditional Plan Approval (VEI letter 10/1/25).
2. 2049 Turkey Hill Road STORMWATER Plan (2nd dwelling unit on a farm) SMUCKER
   1. Consider Resolution # 2025101303 for establishment of Escrow in the amount of $ 48,291.76.
   2. Consider Conditional Plan Approval (VEI letter 10/1/25).
3. Shirktown Road STORMWATER plan Brubaker Consider Escrow Reduction/Release.
4. Churchtown Road STORMWATER plan MILLER consider Escrow Reduction/Release.
5. Valley View Road STORMWATER plan DIEHM consider Escrow Reduction/Release

* **SEO** – Vision Engineering,

**SEO ITEMS**:

1. 1927 Main Street (WISE).
   1. Consider well isolation Waiver request.
   2. Consider request to install an “ECO FLO” system w/annual maintenance, escrow ($2,800) & inspection requirements.
2. 2049 Turkey Hill Rd (SMUCKER). Sewage Planning Resolution (new Land Development – 2nd home on a farm)
3. Main Street (Churchtown Mennonite Church). Consider Supporting the Use of Holding Tanks for Meeting House Use w/addition of water use.

* **CCSWA** – Bob Watts – Meeting Minutes submitted for July 2025 & August 2025

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* **Host Municipal Inspector –** Sharon Krock report submitted for August 2025
* **Planning Commission** – Julie Ammons-report submitted for September 2025
* **Agricultural Advisory Committee** – Bob Lauffer

Next meeting October 21, 2025

* **Poole Forge –** Dawn Ekdahl

HPF Paymaster Report August 2025

HPF Paymaster Report September 2025

HPF Treasurer Report September 2025

HPF Meeting Minutes July 2025

HPF Meeting Minutes August 2025

* **Caernarvon Historical Society –** Yvonne Styer report submitted for September 2025
* **Caernarvon Elementary School Property Committee** –
* **Emergency Management Coordinator** – Joe Kennedy
* **Zoning Officer – Robin Royer** – No report
* **UNFINISHED BUSINESS**
* **CONSIDERATION OF ADDITIONAL AGENDA ITEMS**
* **NEW BUSINESS**

Consider Resolution # 2025101301 -TDR for Stevie S & Amanda K Smucker of 1941 Smoketown School Road.

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**INFORMATIONAL ITEMS**

**CORRESPONDENCE**

Crossnet Ministries / Carl Edwards Letter

EHBEMS August 2025 Report

ELANCO Library update September 2025

ELANCO Library Summer Reading 2025

Herbein News

Hostetter Realty September 2025 Newsletter

UGI Letter and Flyer

**PUBLIC COMMENT**

Next BOS Meeting is November 2, 2025