**REGULAR MEETING**

**CAERNARVON TOWNSHIP SUPERVISORS**

**AGENDA**

**July 7, 2025**

**INVOCATION –**

**PLEDGE OF ALLEGIANCE**

**MINUTES –** Consider -approving draft meeting minutes from June 2, 2025

**ADDITIONAL AGENDA ITEMS-** N/A

**VISITORS –** Susan Burke, ELANCO Library

**REPORTS:**

**Roadmaster** – Terry Martin

* Covered Bridge Roof
* Mansion Front Porch

**Treasurer** – Kelly Spica – Request to pay bills and approve Treasurer’s report for $117,646.33 from the General Fund and $128,836.60 from the State/Liquid Fuel Account from June 2, 2025 through July 2, 2025

* **Subdivision & Land Development**

**PLANNING ITEMS** and report submitted

1. **370 California Road LD Plan (NEWSWANGER poultry barn)** consider a 90-day time extension.
2. **2760 Main Street (Conestoga Christian School) Land Development Plan** consider a 90-day time extension.
3. **2049 Turkey Hill Rd (Benuel Smucker) Land Development Plan** consider a 90-day time extension.
* **Zoning Hearing Board** –
* NOTICE IS HEREBY GIVEN that the Caernarvon Township Zoning Hearing Board will hold a public hearing on Thursday, July 17, 2025 at 7:00 p.m. in the Caernarvon Township Municipal Building located at 2147 Main Street, Narvon, PA, to consider the following applications:
* Case No. 25-1. Caernarvon Township Fire Company, is requesting a Use Variance from §801 to operate Mini-Warehouse Units at 2145 Main Street in the CV Churchtown Village Zoning District. They are also requesting a Dimensional Variance from §803.5 to exceed the maximum lot coverage of 40% and a Variance from §804 regarding landscaping requirements for non-residential uses in the district.
* **Comments from the Planning Commission: The Planning Commission had many questions that were left unanswered due to there being no representation from the Fire Company and/or their Attorney at the meeting. They are not opposed to the use variance but did not feel that the plan provided enough detail to answer their questions. Primary questions include impervious surface coverage and stormwater management, details about lighting including type, hours of operation, etc., and what if any signage will be along Route 23 (Main Street)? Also, have site distance studies been considered relating to safety for ingress and egress from Main Street? The Planning Commission is not in favor of a variance to the landscaping requirements. The Planning Commission did not feel that they can provide a recommendation at this time with so many unanswered questions.**
* **Engineer** – Vision Engineering, report submitted
1. **Knobby Hill Road Final Payment** Consider (release of retainage of $ 20,000.00) to Gerald Martin & Sons.
2. **358 S. Churchtown Rd. Stormwater Plan (Miller) Escrow funds (Resolution #2025070702)** Consider transfer the type of financial security from a bank letter of credit to a “cash escrow” account for $ 42,500.00.
3. **460 Hammertown Rd. Stormwater Plan** (Haldeman) Consider:
	1. Modification Request CTSWMO **§302.A.2.c**. (loading ratio)
	2. Conditional Plan Approval (VEI letter dated 6/20/25)
	3. Resolution **#2025070703** establishing escrow of **$ 39,514.53**
4. **370 California Road Stormwater Plan (Newswanger Poultry Barn)****c**onsider a 90-day time extension.
5. **2760 Main Street Stormwater Plan for Conestoga Christian School** consider a 90-day time extension.
6. **2049 Turkey Hill Road Stormwater Plan (Smucker)** consider a 90-day time extension.
* **SEO** – Vision Engineering - report submitted
* **CCSWA** – Bob Watts May meeting minutes submitted

* **Host Municipal Inspector –** Sharon Krock – report submitted for May 2025
* **Planning Commission** – Julie Ammons-meeting minutes submitted for June 2025
* **Agricultural Advisory Committee** – Bob Lauffer

Next meeting August 19, 2025

* **Poole Forge –** Dawn Ekdahl

HPF Balance Sheet and P&L as of June 18 2025

HPF Meeting Minutes May 2025

HPF Paymaster Report May 2025

HPF STR Expense Report Summary

* **Caernarvon Historical Society –** Yvonne Styer
* **Caernarvon Elementary School Property Committee** – N/A
* **Emergency Management Coordinator** – Joe Kennedy N/A
* **Zoning Officer – Robin Royer** – No report submitted
* **UNFINISHED BUSINESS**
* **CONSIDERATION OF ADDITIONAL AGENDA ITEMS**
* **NEW BUSINESS**

Consider approval of Resolution #2025070701 to Authorize Payment of Bills.

**INFORMATIONAL ITEMS**

**CORRESPONDENCE**

Brandywine Conservancy Letter

CCSWA Letter to Honey Brook Borough Authority

CrossNet Ministries Sponsorship Letter

EHBEMS May 29025 Monthly Report

ELANCO Library Update June 2025

ELANCO Library Update July 2025

ELANCO Summer Events Catalog

Hostettler Realty Newsletter

Lancaster Farmland Trust Letter and List

LCCD NOT Letter for Knobby Hill

**PUBLIC COMMENT**

Next BOS Meeting – Monday, August 4, 2025