**CAERNARVON TOWNSHIP SUPERVISORS**

**REORGANIZATION AGENDA**

**JANUARY 2, 2024**

Temporary Chairman accepts nominations for **Chairman**.

Appoint the following positions: **Vice Chairman**

**Appointments for the following employees and/or set wage increase – 4%**

Kathy Norris – Secretary/Treasurer –

Wanda Good – Assistant Secretary/Treasurer –

Cheryl Campbell – Administrative –

Daniel Brenner -Road Crew –

Jere Messner - Road Crew-

Ryan Putt – Road Crew –

Larry Good – Part Time Road Crew -

**Seasonal Employee Wage Increase** – 4%

Corey Hostetler

Randy Nolt

Josiah Weaver

**Appointment for the following employees:** Terry Martin, Roadmaster – Supervisor Bob Lauffer and Terry Hartranft suggested an increase of 4%. Salary to be set by elected auditors

Terry Hartranft, Part Time Road Crew – Supervisors Bob Lauffer and Terry Martin suggested an increase of 4%. Salary to be set by elected auditors.

**Appointments of the following:**

**Legal Counsel**  Blakinger, Thomas, PC, Susan Peipher

**Engineer** Vision Engineering, John Roche

**Planning Consultant (TDR)** Brandywine Conservancy

**Zoning Officer** LTL Consultants, Robin Royer

**Building Code Official** Ed Poorman**,** Associated Building Inspectors

**ELANCO EMC** Joe Kennedy

**Deputy, Emergency Management** Tony Martin

**SEO** Vision Engineering, Primary SEO:  John Roche

**HMI - Lanchester Landfill** Primary – Sharon Krock

Secondary – Carl Rinkevich

**Twp. Planning Commission** (5 yr. Term to 12/2028) – Mervin Stoltzfus

**Twp. Zoning Hearing Board** (3 yr. Term to 12/2026) – Jeff Buckwalter

**Twp. Zoning Hearing Board**  (1 yr. Term to 12/2024) – Lonnie Stoltzfus, Alternate

**Twp. Ag Advisory Board** (3 yr. Term to 12/2026) – Anthony Martin

 (3 yr. Term to 12/2026) – Vacant

**Joint UCC Board of Appeals**  Full Position – Vacant

 Full Position - Vacant

Alternate – Vacant

 Alternate – Vacant

**LCTCB Representation** Wanda Good (Alternate)

**Vacancy Board** Kathryn Norris

**Twp. Depositories** PLGIT & Ephrata National Bank

**Tax Collector** County of Lancaster

**Account Auditor** RKL

**Voting delegate and alternate to the**

**PSATS State Convention**

**April 14-17, 2024 (April 16, 2024)**

**Review Treasurer’s Bond for Secretary/Treasurer and Assistant Secretary/Treasurer.**

End of reorganization

**REGULAR MEETING**

**CAERNARVON TOWNSHIP SUPERVISORS**

**AGENDA**

**January 2, 2024**

**INVOCATION –**

**PLEDGE OF ALLEGIANCE**

**MINUTES –** December 4 and December 18, 2023

**ADDITIONAL AGENDA ITEMS**

**VISITORS –** Susan Burkey, ELANCO Library

**REPORTS:**

* **Roadmaster** – Terry Martin

Consider replacing dehumidifier at the HPF Mansion, cost approximately $3,100

Boot Jack Road Wetland Mitigation

Boot Jack Road washouts

* **Treasurer** – Kathy Norris – Request to pay bills and approve Treasurer’s report for $49,377.46, from the General Fund from December 14 through December 28, 2023 and

retroactive approval of $1,782.00 to Traveler’s Insurance for the Treasurers’ Bondfrom the General Fund.

* **Subdivision & Land Development**

**Ford Lot Add On Plan (Ash Road & Twin County Road)** – Consideration of a time extension to 3/29/24.

**Brubacher Land Development Plan (Lambert Road)** – Consideration of a time extension to April 14, 2024.

**Smucker Lot Add On Plan (Smoketown School Road)** – Consideration of the following:

**Modification of Section 8.6.2 & 8.6.4 of the CTSALDO** to forego setting concrete monuments in the road right of way for the remainder agricultural tract.

**Conditional Final Plan approval** conditioned on addressing the review comments of Vision Engineering (letter dated 12/6/23

Alvin Zook/Matt Snyder – 25 Skyview Drive

* **Zoning Hearing Board**

Case No. 23-80. The applicant, Benuel K and Mary Ann Stoltzfus, are requesting a Special Exception per §502 of the Township Zoning Ordinance to initiate the operation of a Short-Term Rental Property at 281 Gehman Road located in the AG Agriculture Zoning District in accordance with Ordinance No. 124, enacted January 16, 2023.

PC members comments for BOS:

\*No representation, would have liked to ask questions

\*What floor is being rented/how many units?

\*Is it a problem for 2 cars to pass on shared driveway

\*Noise should not be an issue, not close to another building

* **Engineer** – Vision Engineering, report submitted.

 **Page 2**

 **Supervisors Meeting Agenda**

 **January 2, 2024**

* **SEO** – Vision Engineering, report submitted
* **CCSWA** – Bob Watts

Meeting Minutes – 11.16.2023

Donations to Organizations

* **Host Municipal Inspector –** Sharon Krock, November 2023 report submitted
* **Planning Commission** – Wanda Good, December 18, 2023 draft meeting minutes submitted
* **Agricultural Advisory Committee** – Bob Lauffer, December 19, 2023 report submitted

 **Poole Forge –** Dawn Ekdahl, report submitted

Meeting Minutes – no meeting minutes submitted

Treasurer’s Report – November 21 – December 18, 2023

Profit & Loss – December 2023

Paymaster’s Report – November 2023

* **Caernarvon Historical Society –** Yvonne Styer, no report submitted.
* **Caernarvon Elementary School Property Committee** – no report submitted.
* **Emergency Management Coordinator –** No report submitted.
* **Zoning Officer – Robin Royer,** no report submitted
* **UNFINISHED BUSINESS**
* **CONSIDERATION OF ADDITIONAL AGENDA ITEMS**
* **NEW BUSINESS**

**Consider Resolution #2024010201 –** Authorizing the Volunteer Fire Police of Caernarvon Township to participate in non-emergency events during the calendar year of 2024

**Consider Resolution #2024010202 –** Exemption to CMV Driving Time Limits During Emergencies

 **Consider “Authorizing”** Terry Martin to declare a “CMV-only” emergency

**Consider Resolution #2024010203 -** Mileage rate for 2024 – .67 cents/mile

**Consider approval** of the following 2024 Fee schedules:

ABI 2024 Fee Schedule

Blakinger Thomas 2024 General Billing Rate

LTL Consultants 2024 Rates

Technicon 2024 Rate and Fee Schedule

Vision Engineering 2024 Professional Fees

 **Page 3**

 **Supervisors Meeting Agenda**

 **January 2, 2024**

**INFORMATIONAL ITEMS**

LCCD – Daniel Smucker Stream Crossing

LTL Consultants - Emma Smucker Lot Add-On Plan Review

MRM Workers’ Comp Fund Dividend

Office of the Commissioners – Re-appointment of Terry Martin to the LCPC , South Region

PSATS Unemployment Compensation Dividend

**CORRESPONDENCE**

Lancaster County Conservation District

Lancaster Farmland Trust – Year in Review

MRM Trust Notes – December 2023

Thank you Cross Net Ministry

Thank you ELANCO Library

Thank you Caernarvon Fire Company

**PUBLIC COMMENT**

Next BOS Meeting – Monday, February 5, 2024