

TOWNSHIP OF CAERNARVON
Lancaster County, Pennsylvania

RESOLUTION NUMBER 2022010305

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF CAERNARVON LANCASTER COUNTY, PENNSYLVANIA TO AMEND FEES FOR ON LOT SEWAGE DISPOSAL SYSTEMS WITHIN THE JURISDICTION OF THE TOWNSHIP.

BACKGROUND

Caernarvon Township has been delegated by the Pennsylvania Department of Environmental Protection as the local authority in administering, permitting, processing, overseeing and managing the Township's on lot sewer systems all in accordance with the Sewage Facilities Act (ACT 537 of 1966). Whereas in the past the Commonwealth (Pennsylvania Department of Environmental Protection) has provided both technical and financial oversight and assistance to Caernarvon Township in administering the State's ACT the financial assistance has been diminishing and being relinquished fully to the local authorities. Therefore, as Caernarvon Township responds to the shift in fiscal terms of this State mandate they have evaluated the prior terms of fees associated with the administration of this ACT. MOREOVER in an effort to equitably assign the loss in the Commonwealth's financial assistance it is established that the lost funds (Commonwealth share) shall be assigned to the "users" of this system (residents with on lot systems requiring attention).

THEREFORE, in consideration of these terms it is hereby resolved by the Board of Supervisors of the Township of Caernarvon in Lancaster County Pennsylvania to establish the below fee schedule as follows:

SECTION 1 GENERAL PERMIT AND OTHER FEES FOR ON LOT SEPTIC SYSTEMS. All fees associated with the receipt, review, processing and issuance of on lot septic system(s) shall be the responsibility of the applicant and made payable to Caernarvon Township. These fees have been established to allow Caernarvon Township to reimburse the Township SEO for their services rendered in addition to recovery of administrative costs incurred by the Township. The SEO shall be reimbursed directly by the Township (not applicants) at the fee schedule as established at the time of appointment by the Township. Please take note that ALL Designs for sewage systems must be completed by the applicant or his/her agent for review and approval by the Township SEO. The fees set forth herein, do not cover any design work for a sewage system they are considered other costs in addition to these fees and are the responsibility of the applicant or his/her agent.

- A. RESIDENTIAL Dwelling for installation of new sewage system or to repair system and the renewal or re-issue of revoked or expired permit. This permit fee does NOT include other services necessary in the permit process as necessary and described below such as site testing, design reviews & planning. These other services shall be paid in addition to this permit fee. **FEE \$ 100.00**

- B. COMMERCIAL, INDUSTRIAL or INSTITUTIONAL structure for installation of new sewage system or to repair system and the renewal or re-issue of revoked or expired permit. This permit fee does NOT include other services necessary in the permit process as necessary and described below such as site testing, design reviews & planning. These other services shall be paid in addition to this permit fee.

FEE \$ 130.00

- C. SPECIAL PERMIT for a REPAIR ACTIVITY when something broken is either fixed or replaced. Examples include replacing a broken pipe, replacing a pump, replacing a cracked lid (tanks or on a riser trap), replacing a gas deflector replacing a solids retainer, etc. NOTE: this does NOT include replacing tanks or an absorption field.

FEE \$ 75.00

- D. SPECIAL PERMIT for a MODIFICATION ACTIVITY when a structural change to an existing system that would not constitute a "repair". Examples include adding a riser, adding an effluent filter, adding an inspection port, etc. NOTE: this does NOT include adding an additional septic tank, adding a pump tank or expansion of an absorption field.

FEE \$ 75.00

- E. ADDITIONAL SERVICES REQUIRED FOR ABOVE PERMITS: The fees established above have been established based upon "standard conditions". If permitting on a particular site exceeds these limitations or "standard" conditions and requires additional time then the fees incurred and associated with additional time or services necessary shall be paid on an hourly basis. When determining service fees required beyond the base fee a separate reconciliation shall be provided (invoice) for actual hours spent at the hourly rate (\$80) demonstrating fees in excess of the BASE FEE amount:

ADDITIONAL TIME/SERVICES REQUIRED: \$80.00/HOUR

- F. MISCELLANEOUS INSPECTIONS AND REVIEWS REQUIRED: Miscellaneous inspections and review fees such as annual holding tank or system inspections, review of reports or findings (on lot management program) shall be paid on an hourly basis. Any and all sites which incur services by the SEO whether necessitated by annual maintenance agreements or obligations or otherwise as identified in the regular maintenance program or initiated by the property owner or other agents or officials of the Township shall be responsible for any and all costs associated with these services as follows:

TIME/SERVICES REQUIRED: \$80.00/HOUR

SECTION 2 FEES FOR SITE TESTING, DESIGN REVIEWS & PLANNING REVIEWS.

All fees associated with the receipt, review, processing and completion of on lot system(s) testing and planning shall be the responsibility of the applicant and made payable to Caernarvon Township. These fees have been established to allow Caernarvon Township to reimburse the Township SEO for their services rendered in addition to recovery of administrative costs incurred by the Township. The SEO shall be reimbursed directly by the Township (not applicants) at the fee schedule as established at the time of appointment by the Township. Please take note that ALL other costs associated with this work (additional consultant fees, backhoe fees, etc.) are the

responsibility of the applicant or his/her agent for coordination with the Township SEO. The fees set forth herein, do not cover any other related costs than the SEO services & administration. These other costs are in addition to these fees and are the responsibility of the applicant or his/her agent.

A. SOIL TESTING COSTS INCLUDING THE FOLLOWING: TOTAL BASE FEE FOR ALL SOIL TESTING \$ 1,100.00.

1. PERCOLATION TESTING: The Township SEO performs complete percolation testing ONLY as required for each lot. The BASE fee is limited to percolation testing on 6 tests per lot under "standard conditions". If testing exceeds these limitations or conditions and requires additional time then the fees incurred and associated with additional time or services necessary shall be paid on an hourly basis. When determining service fees required beyond the base fee a separate reconciliation shall be provided (invoice) for actual hours spent at the hourly rate (\$80) demonstrating fees in excess of the BASE FEE amount.

BASE FEE (6-HOLES/ LOT) "A" ABOVE
ADDITIONAL TIME/SERVICES REQUIRED: \$80.00/HOUR

2. DEEP PROBE READINGS: The Township SEO performs the deep probe readings on site as required for each lot. The BASE fee for services rendered shall include any and all time associated with performing deep probe readings, preparation of reports, distribution of findings and any administrative or other related activities. The BASE fee is limited to PROBE READINGS per lot under "standard conditions". If testing exceeds these limitations or conditions and requires additional time then the fees incurred and associated with additional time or services necessary shall be paid on an hourly basis.

BASE FEE (PER LOT/DIEM) "A" ABOVE
ADDITIONAL TIME/SERVICES REQUIRED: \$80.00/HOUR

B. SEPTIC SYSTEM DESIGN REVIEW & ISSUANCE OF SEWAGE PERMIT FEE \$ 550.00:

The Township SEO shall review all on lot sewage system designs submitted for permitting and upon verification of compliance a permit will be issued. The BASE fee for services rendered shall include any and all time associated with review of initial design and any minor compliance revisions, preparation of reports, distribution of findings and any administrative or other related activities. Any DESIGN CHANGES during or after the review will require additional fees being paid on an hourly basis. A permit will not be issued until THIS permit fee and all design review fees (or other applicable fees) are fully paid by the applicant.

BASE FEE (PER DESIGN & MINOR REVISIONS) \$550.00
HOURLY RATE FOR SERVICES: \$80.00/HOUR

C. SEPTIC SYSTEM INSTALLATION INSPECTIONS & PERMIT CLOSEOUT \$ 550.00:

The Township SEO shall inspect any and all necessary sewage system installations at the appropriate key stages as noted on the permit and shall upon FINAL INSPECTION close out the permit with the PADEP. The BASE fee for services rendered shall include any and all time associated with performing the necessary inspections/field observations, preparation of reports, completion of PADEP forms,

distribution of findings and any administrative or other related activities. Any DESIGN CHANGES during or after the start of construction OR SCHEDULING CHANGES and/or CONSTRUCTION DEFICINCIES requiring ADDITIONAL INSPECTIONS will require additional fees being paid on an hourly basis. A permit will not be closed out until the INSPECTION fee (Section 1 above) and all design review fees (or other applicable fees) are fully paid by the applicant.

BASE FEE (PER DESIGN & MINOR REVISIONS) \$550.00
HOURLY RATE FOR SERVICES: \$80.00/HOUR

D. PLANNING DOCUMENTATION REVIEW: The Township SEO reviews, recommends and processes any and all planning documents, sewage modules and other necessary documents associated with a particular site. The SEO work shall be completed as required by the PADEP as prescribed in their regulations and requirements. The fees associated with this work shall be bases upon an HOURLY fee for services rendered applicable to the particular site.

HOURLY RATE FOR SERVICES: \$80.00/HOUR

E. ALL OTHER FEES (REVIEW OR OTHERWISE): Any other services, activities or costs associated with managing, administering, implementing or otherwise enforcing the aforementioned sewage regulations (PADEP) by the Township SEO as not expressly listed or mentioned above but are considered essential, necessary and/or incidental thereto shall be paid by the resident/owner of the property which is subject to aforesaid services and shall be paid to Caernarvon Township at the following rate.

HOURLY RATE FOR SERVICES: \$80.00/HOUR

SECTION 3 - SEVERABILITY. In the event any provision, section, sentence, clause or part of this Resolution shall be held to be invalid, illegal or unconstitutional by a court of competent jurisdiction such invalidity, illegality or unconstitutionality shall not affect or impair the remaining provisions, sections, sentences, clauses or parts of this Resolution, it being the intent of the Board of Supervisors that remainder of the Resolution shall be and shall remain in full force and effect.

EFFECTIVE DATE: This Resolution shall take effect and be in force immediately.

DULY ADOPTED this 3rd day of January, 2022 by the Board of Supervisors of the Township of Caernarvon, Lancaster County, Pennsylvania in lawful session duly assembled.

Township of Caernarvon
Lancaster County, Pennsylvania

Attest: Kathryn M Norris
Kathryn M Norris
(Secretary)

By: Robert B. Lauffer
Robert B. Lauffer
Chairman, Board of Supervisors

(TOWNSHIP SEAL)