



155 E. Front Street (rear-carriage house)

Lititz, PA 17543 P (717) 625-1930 F (717) 625-1931 www.VisionEngineeringInc.net

April 27, 2020

Caernarvon Township Supervisors

2147 Main Street

Narvon, PA 17555

RE: Monthly Sewage Enforcement Officer (SEO) Report

As an update to the Board, this office has worked on the following matters this past month and would be available to answer any questions the Board may have on these or any other matters not listed here. Items noted with an (*) asterisk have supplemental attachments included with this report or were issued earlier this month. Items Highlighted in CYAN represent updates for ongoing projects and/or new matters for this month.

1. Worked on the following permits and activities that require **BOARD ACTIONS** as follows (SEE YELLOW HIGHLIGHTED ITEMS BELOW):

- a. **37 Skyview Drive STOLTZFUS (David K.). (ECHO HOUSING & HOLDING TANK).** The owner has submitted permits to construct echo housing for his mother to reside on a separate dwelling on the property. According to the zoning permit he is seeking, he will have to remove the structure once it is no longer needed (temporary housing). His current sewage system was designed to accommodate his home only and could not take any additional flows. Subsequently, he would like to install a holding tank for the temporary house. We could support his request but also requires your approval to allow this to be permitted and also to enter into an agreement with the owner as required.
- b. **2449 Hammertown Road STOLTZFUS (Doug). (Second Dwelling & Sewage Planning).** The owner has submitted permits to construct a second home on his lot (33 Acres). The new home will have it's own on-lot wastewater disposal system. The PADEP requires that sewage planning be done on any property with sewage flows of 800 GPD. Since this property will have two (2) homes the sewage flows will require sewage planning. We are anticipating receiving a mailer which needs signed by the Township and your SEO. We are recommending the Board authorize the signing of this mailer to forward to the PADEP. By signing the mailer, you are agreeing in general terms that this particular area will be served with On Lot Wastewater systems and it is consistent with your 537 plan.

- c. **Systems with COCO Filters requiring maintenance and annual inspections.** As we discussed previously, there are two (2) properties that have submitted permits to allow for unconventional treatment of wastewater (287 N. Red School Rd & 5816 Wertztown Rd). These “unconventional” systems require higher levels of maintenance and inspections to ensure proper operation.

- i. Your solicitor has been working on developing a maintenance agreement that the **Board should authorize executing upon completion so that the** permits can be released.
- ii. One of the items in the maintenance agreement is a financial security. The Board advised earlier that this amount should be consistent with the cost associated with the required annual maintenance costs. One of the items associated with this system (filter) requires replacement every ten (10) years. The applicant’s consultant suggested using an annualized amount (\$200.00) of the Total filter cost (\$ 2,000.00). The problem with posting \$ 200.00 is that in ten (10) years the \$ 200.00 in the escrow would only be ten percent of the actual cost. **We recommend requiring the full escrow amount of \$ 2,300.00 to include the following:**

- | | |
|--|-------------|
| 1. Annual inspection - manufacturer | \$ 150.00 |
| 2. Coco Filter Rep cost (every 10 years) | \$ 2,000.00 |
| 3. Annual inspection & report - SEO | \$ 150.00 |

2. Completed the **administration** of the following systems and matters:

- a. Reviewed the **pumping receipts** as applicable.
- b. **Three invoice reminder letters were sent 4/17/20.**
- c. ***1 Mountain Top Lane (UMH Properties).** As reported in November, there were alarms for the sewage system. We are still awaiting a full report.
- d. ***5859 Knobby Hill Dr. - Brackett.** As reported, we confirmed a system Malfunction in April (2019). **We recently sent a letter requesting an update on the system. The owner reported back to us that his system has been inspected further (1/15/20) and has had no further issues with the system. He will continue monitoring but it appears this system needs nothing further at this time.**
- e. **431 Chestnut Oak Rd. - Carmen/Rice.** There was a suspected system Malfunction in a recent pumping report for this property. As an update the contractor has secured a permit to fix the problem (suspected faulty distribution box). The permit was issued (awaiting installation/inspection).

- f. **458 Shirktown Road – Miller**. We recently sent a letter 3/25/20 requesting an update on the malfunction (**no response**).
 - g. **696 Maple Street – Diem/Horst** We received an unsatisfactory pumping receipt stating that the drainfield has failed. We sent the owner a letter 3/24/20 asking to coordinate with our office* (**no response**).
 - h. **2459 Hammertown Road – Ginter** We received an unsatisfactory pumping receipt stating that the inlet baffle needs to be repaired. We sent a letter 3/24/20 asking to coordinate with our office (**no response**).
 - i. **2408 Main Street – Richards** We received an unsatisfactory pumping receipt stating that the inlet baffle needed to be repaired. We sent the owner a letter 4/15/20 asking to coordinate with our office*. The owner contacted our office and requested a permit to complete the work.
 - j. **5864 Knobby Hill Road – Jones** We received an unsatisfactory pumping receipt stating that the outlet baffle on the 2nd tank needs to be replaced. We sent the owner a letter 4/15/20 asking to coordinate with our office. The owner contacted our office and requested a permit to complete the work.
 - k. **Zerbe Sisters Annual Inspection 2019** We sent a follow up letter in January 2020 looking for a follow up inspection and for them to furnish some missing items. We did not receive a response, we sent another letter 4/17/20*.
 - l. **Two residents have not returned phone calls or written letters requesting an annual holding tank inspection for some time (2015 was last inspection)**. The Township issued letters (6/10/19) and we have not had any permanent follow up on these matters. As directed (9/9/19) we provided our file documents to the Township Solicitor and are awaiting further responses accordingly:
 - i. **433 Hammertown Road- Dudek**.
 - ii. **2051 Turkey Hill Road- Smucker**. We recently (March, 2020) spoke with the neighbor at 2049 and placed another call to the owner (2051) with continued no response.
3. Completed various tasks (site testing, permit reviews/issuance and general administration) of the Sewage Management Regulations for the following **listed permit applications and planning projects**.
 - a. **CA-SEO-01901 03 – Z147661 1825 Main St MELONEY** **System completed but needs corrective repairs (reminded 3/27/20)**.
 - b. **CA-SEO-01901 04 – Z147663 – 1777 Main Street (Witman)**. We completed soil testing to replace a malfunctioning system which

failed for a conventional system. Owner is pursuing other options accordingly. New Soil testing is awaiting with a Soil Scientist to investigate other options. WE will continue monitoring/processing. (Awaiting further testing/reminder letter 3/25/20).

- c. **CA-SEO-01901 09 - Z147668 281 Gehman Road STOLTZFUS.** The applicant submitted a design and an application was received. As instructed previously, we are coordinating the permit issuance with the other permits required (zoning & building). The owner has canceled this project; a permit closeout letter was sent 4/22/20.
- d. **CA-SEO-01901 10 - Z147669 - 2449 Hammertown Road Doug Stoltzfus.** A design for a new system was reviewed and found to be in order. However, a full review of the file revealed that the required Sewage Planning was NOT completed as required (2nd dwelling on one property). Awaiting further PADEP reviews/approvals.
- e. **CA-SEO-01901 11 - Z147671 428 California Road BERG.** The design was received this past month and a permit was issued 4/22/20.
- f. **CA-SEO-01901 12 - Z147672 5816 Wertztown Road CM Solutions.** An agent for the owner (excavator) contacted our office for soil testing to install a new system (replace an existing failing system). A design of an “unconventional system” (at grade bed w/coco filter) was reviewed (PADEP and this office and are awaiting documents before releasing the permit).
- g. **CA-SEO-01901 13 - Z147673 1 Mountain Top Lane UMH Properties.** An agent for the owner (engineer) contacted our office for a permit application. The engineer is working on a design to replace the existing pipes in the park and will require a permit. We have reviewed the initial design and issued a comment letter, awaiting a revised plan before issuing the permit. This project changed to CA-SEO-02001 07 - Z147682 (amended permit application).
- h. **CA-SEO-01901 17 - Z147677 Lot 3 Red School Rd HORNING.** A design of an “unconventional system” (at grade bed w/coco filter) was reviewed (PADEP and this office and are awaiting documents before releasing the permit. Solicitor is working on a maintenance agreement (discussed last month).
- i. **CA-SEO-02001 01 - Z 147679 - 2330 Poplar Street MINNIGER.** We were contacted by SONCO (septic installer) to schedule soil testing for a replacement sewage system (existing system failing). The soil tests were completed (1/29/20) and recently (3/22) completed the perc tests. We have forwarded the test results to the designer and await the system design.

- j. CA-SEO-02001 03 - Z 147681 - 1049 Logan Lane STOLTZFUS. The permit for this property (previously Tim Martin) recently expired and transferred to the new property owner (awaiting construction).
 - k. CA-SEO-02001 04 - Z 147683 - 456 Lambert Road SMUCKER. (Soil Testing only for Lot Add On Plan).
 - l. CA-SEO-02001 05 - Z 147684 - 2640 Wood Lane STOLTZFUS. This office was contacted to complete soil testing this past month on this property. The soil testing was cancelled by the owner's consultant due to COVID and awaiting to be rescheduled.
 - m. CA-SEO-02001 06 - Z 147659 - 2148 Main St. - Historical Society. This permit was issued (3/23) awaiting construction & inspections.
 - n. CA-SEO-02001 07 - Z147682 - 1 Mountain Top Ln - UMH Properties a reconciliation invoice was sent 4/22/20*.
 - o. CA-SEO-02001 08 - Z147685 - 5864 Knobby Hill Rd - Jones A permit application was sent 4/21/20 (in response to a repair noted on a recent pumping inspection).
 - p. CA-SEO-02001 09 - Z147686 - 2408 Main St - Richards A permit application was sent 4/21/20 (in response to a repair noted on a recent pumping inspection).
4. The following projects are open/active (Permits issued/under or awaiting construction) and not ready for full closeout.
- a. CA-SEO-01701 08 - Z118991-2645 Wood Lane (Miller). A final invoice and closeout letter were sent 4/8/20. Permit closed out upon final inspection.
 - b. CA-SEO-01801 10-Z195747-489 Lambert Road (Lapp). This office issued a permit for a new system (pending construction/weather).
 - c. CA-SEO-01801 11-Z147652-5 Locust Grove Drive-King. This project is complete and a permit closeout letter was sent 4/20/20.
 - d. CA-SEO-01901 02 - Z147658 (Holding Tank) & CA-SEO-01901 07 - Z147666 - 2554 Conestoga Creek Rd - Sweigert. The owner is currently on a temporary holding tank. A permit has been issued for a new system and awaiting construction at this time.
 - e. CA-SEO-01901 08 - Z147667 1 Groff's Lane (Ringler/Horst). A final invoice and closeout letter were sent 4/22/20. Permit closed out upon final inspection.
 - f. CA-SEO-01901 18 - Z147678 431 Chestnut Oak Rd CARMEN. We were contacted by a contractor seeking to rectify a malfunction (replace distribution box). The permit was sent out in January (awaiting installation/inspections).
5. These projects are COMPLETE and have been closed out this month:

- a. *CA-SEO-01901 05 - Z147664 - 215 Shirktown Rd. (Mill Rd. School Privy). A permit closeout letter was sent.
 - b. CA-SEO-01301 025 (2535 Valley View Rd - STOLTZFUS). A closeout letter was sent 4/20/20*.
6. The following projects have not been active but are added to this report in order to track the status of various permits and related work that may go dormant or inactive and need to be tracked.
- a. 1886 Turkey Hill Rd. System Repairs (NO PERMIT). Certain repairs were completed to this sewage system without a permit. As discussed with the Board, we issued a letter this month to the contractor requesting information and notifying them of their wrong advice to the homeowner (not requiring permit). We sent a letter 3/25/20* and await receipt of the details to close out the permit.
 - b. CA- SEO-01501 12 (6193 Division Hwy - ARMENT). The owner indicated some health issues delayed installing a failing system. We sent out reminder letters (9/19 & 11/19) to the owner; but have not heard back from him. We sent a recent letter 3/25/20 requesting him to contact us since the permit has NOW since expired (11/19).
 - c. CA-SEO-01401 005 (265 N. Red School Rd Lot 6 - HORNING). We sent a letter 3/19 to the new owner stating this permit has expired.
 - d. CA-SEO-01401 006 (267 N. Red School Rd Lot 7 - HORNING). We sent a letter 3/19 to the new owner stating the permit has expired.
 - e. CA-SEO-01401 010 (386 Twin County Rd SHIRK) The owner informed us that this work should be complete in the spring of 2020.
 - f. CA-SEO-01401 013 (2083 Main St - VENCE) We sent letters about the status of this permit (system repairs). The property has been transferred and the new owner does not have any problems that require repairs. We will send out a letter and close this permit file.
 - g. CA-SEO-01601 09 (631 Elm St - BENEDICK) We sent a letter 3/19/20 to the new owner, they sent us a copy of the invoice from Strohl's Septic describing the repair that was completed in 2016. We will review and follow up accordingly.
 - h. CA-SEO-01601 13 (1721 Weaverland Rd - HOLLINGER) We sent a letter 4/17/20 to remind him his permit is due to expire on 11/1/20.
 - i. CA-SEO-01701 12 (358 S. Pool Forge Rd - PATTON) Sent a letter 3/19/20 stating that we will close out the project if we do not hear back in 30 days.
 - j. CA-SEO-01801 04 (580 Lambert Rd - BRUBACHER) Sent a letter 3/19/20 stating that we will close out the project if we do not hear back in 30 days. The owner called and indicated he no longer needs this permit at this time (only one tenant w/low flows). We will close the permit file accordingly.

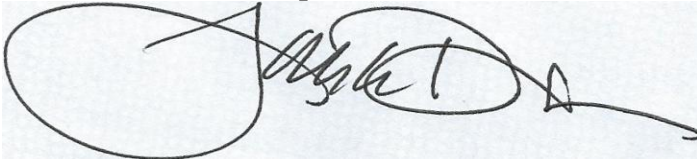
- k. ***OTHER INACTIVE PERMITS**. We will continue reviewing other inactive permits and keep this list as needed.

We also have worked on various other items that have come before us as needed and will continue them as needed and directed.

Respectfully,

Vision Engineering, Inc.

Caernarvon Township SEO

A handwritten signature in black ink, appearing to read 'John K. Roche', is written over a light blue rectangular background.

John K. Roche, P.E. & S.E.O.



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April 17, 2020

Sherry Nuse

535 Edwards Road

Narvon, PA 17555

RE: Property Address 535 Edwards Road

Annual Inspection

Invoice Number Caernarvon-SEO-020014; DATED 1/29/20 (3rd notice)

Dear Ms. Nuse,

As you are aware the above listed property incurred certain services for Annual Inspection of your holding tank and/or privy. Please be advised that there are also fees due and payable associated with these services. Our records indicate that your account (invoice) has not been paid to date. If our records are inaccurate and you have paid this invoice already please contact our office directly accordingly. Otherwise, if this invoice has not been paid to date a prompt payment of this invoice would be greatly appreciated.

Since, this is the third (3) notice we have sent out in the past three (3) months we are assuming that the prior two (2) notices have either been misplaced or forgotten about. The fees associated with this invoice are **due and payable to Caernarvon Township**. Consequently please be advised that any uncollected fees may be subject to appropriate actions as deemed necessary by Caernarvon Township.

Please make your check **payable to Caernarvon Township** and send it to them directly at Caernarvon Township, 2139 Main Street, Narvon, PA 17555 for processing.

If you have any questions, please contact our office.

Respectfully,

Vision Engineering, Inc.

Caernarvon Township SEO Engineer

A handwritten signature in black ink that reads "Sue Monroe". The signature is written in a cursive, flowing style.

Sue Monroe

Administrative Assistant

cc: Kathy Norris, Township Manager/File

Enclosure



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April 17, 2020

Duane Leinbach
692 Yellow Hill Road
Narvon, PA 17555

RE: Sewage Permit Processing Laurel Ridge Parochial School, 533 Edwards Rd
Permit Number Z147657

Invoice Number Caernarvon-SEO-019033; DATED 9/19/19 (3rd notice)

Dear Mr. Leinbach,

As you are aware the above listed property incurred certain services at your request for various repairs/alterations to the on lot sewage system. Please be advised that there are also fees due and payable associated with these services. Our records indicate that your account (invoice) has not been paid to date. If our records are inaccurate and you have paid this invoice already please contact our office directly accordingly. Otherwise, if this invoice has not been paid to date a prompt payment of this invoice would be greatly appreciated.

Since, this is the third (3) notice we have sent out in the past seven (7) months we are assuming that the prior two (2) notices have either been misplaced or forgotten about. The fees associated with this invoice are **due and payable to Caernarvon Township**. Consequently please be advised that any uncollected fees may be subject to appropriate actions as deemed necessary by Caernarvon Township.

Please make your check **payable to Caernarvon Township** and send it to them directly at Caernarvon Township, 2139 Main Street, Narvon, PA 17555 for processing.

If you have any questions, please contact our office.

Respectfully,
Vision Engineering, Inc.
Caernarvon Township SEO Engineer

A handwritten signature in cursive script that reads "Sue Monroe".

Sue Monroe
Administrative Assistant

cc: Kathy Norris, Township Manager/File
Enclosure



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April 17, 2020

Jacob Smucker

6397 Division Highway
Narvon, PA 17555

RE: Property Address 6397 Division Highway
Annual Inspection

Invoice Number Caernarvon-SEO-020004; DATED 1/23/20 (3rd notice)

Dear Mr. Smucker,

As you are aware the above listed property incurred certain services for Annual Inspection of your holding tank and/or privy. Please be advised that there are also fees due and payable associated with these services. Our records indicate that your account (invoice) has not been paid to date. If our records are inaccurate and you have paid this invoice already please contact our office directly accordingly. Otherwise, if this invoice has not been paid to date a prompt payment of this invoice would be greatly appreciated.

Since, this is the third (3) notice we have sent out in the past three (3) months we are assuming that the prior two (2) notices have either been misplaced or forgotten about. The fees associated with this invoice are **due and payable to Caernarvon Township**. Consequently please be advised that any uncollected fees may be subject to appropriate actions as deemed necessary by Caernarvon Township.

Please make your check **payable to Caernarvon Township** and send it to them directly at Caernarvon Township, 2139 Main Street, Narvon, PA 17555 for processing.

If you have any questions, please contact our office.

Respectfully,

Vision Engineering, Inc.

Caernarvon Township SEO Engineer

A handwritten signature in cursive script that reads "Sue Monroe".

Sue Monroe

Administrative Assistant

cc: Kathy Norris, Township Manager/File

Enclosure

3/30/2020

Attn: John K. Roche, S.E.O.
Vision Engineering Inc.
155 E. Front St. (Rear)
Lititz PA 17543

Re: Sand Mound Issues 5859 Knobby Hill Rd. Narvon PA 17555

Mr. Roche,

I am writing in response to your letter dated 3/25/2020. I apologize for not responding to your letter back in November. I just thought you wanted notified if the sand mound malfunctioned or if I had any questions.

As I mentioned in my letter dated 9/23/19, the sand mound has shown much improvement. I feel the reason for this is my household has done a much better job in the amount of wastewater pumped to the mound... i.e. less+shorter showers+baths, not leaving water running, less flushing of toilets etc.-etc.

Per township regulations, we had our septic system pumped on 1/15/2020 for an tri-annual requirement. The septic company, I believe is required to do a site inspection of the sand mound & give a report to the township. Our sand mound received a satisfactory report & I have attached a copy for your review.

If the sand mound starts to deteriorate, I will inform your office, but as of this date I feel much better about the system, than I did a year ago.

Sincerely,

Jim Brackett

717-553-3525

☐ LEACOCK TOWNSHIP
PO BOX 558
INTERCOURSE, PA 17534
717.768.8585

☐ PARADISE TOWNSHIP
PO BOX 40
PARADISE, PA 17562
717.768.8222

☐ SALISBURY TOWNSHIP
5581 OLD PHILA. PIKE
GAP, PA 17527
717.768.8059

☐ CAERNARVON TOWNSHIP
2139 MAIN STREET
NARVON, PA 17555
717.445.4244

SEPTIC SYSTEM REPORT

Pumping Contractor: Mark's Septic Services Inc. Registration #: _____

Address of Inspection: 5357 Knickerbocker Rd Narvon PA Inspection Date: 1-15-20

Resident's Name: Jim Branner

Resident's Phone #: 717-443-3425

System Classification: ☐ Conventional ☐ Alternate ☐ Experimental

Treatment System: ☒ Septic Tank ☐ Holding Tank ☐ Denitrification ☐ Aerobic Tank ☐ Vault Privy

Other: _____

Distribution: ☐ Pressure ☒ Pump (Electric) ☐ Pump (Pneumatic) ☐ Siphon ☐ Gravity

Absorption: ☐ Std. Trench ☒ Elev Sand Mound ☐ IRSIS ☐ Drip Dispersal

☐ Std. Bed ☒ Elev Sand Trench ☐ At-Grade ☐ Other: _____

Treatment Tank Access: ☒ 24-Inch Diameter Manhole

Field Observations: ☐ Visible Malfunction ☐ Crack or Hole in Tank Wall ☐ Other: _____

☐ Noticeable Odors ☐ Missing or Deteriorated Baffles

☐ Wet Areas near System ☐ Runback from Absorption area to Tank

☐ High Liquid Level in Tank ☐ Swimming Pool or Other Structures on System

☐ Low Liquid Level in Tank ☐ Gray Water Discharges to Surface

☐ Inspection Ports ☐ Downspout Runoff into System

☐ Manhole Extensions ☐ Lush Green Grass Area Near System

Tank Size: 1000 gallons

Amount of Septage Removed: 1750 gallons

Description of maintenance other than pumping performed:

Overall System Condition: ☒ Satisfactory ☐ Unsatisfactory

If Unsatisfactory, recommendation to homeowner.

Name of Inspector: (Please Print) Rachel M. H.

Signature of Inspector: Rachel M. H.

Please submit this form to the Township within 15 days of inspection.

WHITE - Township YELLOW - Pumper/Inspector PINK - Property Owner

*NOTICE: Completion of this report is required by the Township for informational purposes only and shall not be deemed to be any certification of conditions for real estate purposes.



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April 15, 2020

Charles H. & Lenore B. Richards

2408 Main Street
Narvon, PA 17555

RE: Reported on-lot septic system malfunction at 2408 Main Street,
Caernarvon Township, Lancaster County

Dear Mr. & Mrs. Richards,

As the Township Sewage Enforcement Officer, we received a copy of a recent (4/7/20) septic system report from Ink's Disposal Service for the above listed property. As you are aware the report noted a malfunctioning system (inlet baffle in need of repair). We are writing to let you know that a malfunctioning system is a public health and safety matter that requires your immediate attention. This particular item is important to keep your system operating properly and not allowing solids to leave your tank and clog the pipes in your disposal field. Repair cost at that point will significantly increase.

Please also be advised that any and all repairs to your system requires permits from the Pennsylvania Department of Environmental Protection Agency (PADEP). We are the local Sewage Enforcement Officer appointed for Caernarvon Township who oversees this work on behalf of the PADEP. Please contact our office to let us know your plans and schedule to rectify the malfunction. Due to the nature of the repair, it would be in your best interest (longevity of your system) to address this matter at your soonest convenience.

If you have any questions about this letter, malfunctions, or your on-lot septic system please do not hesitate to contact our office.

Respectfully,

Vision Engineering, Inc.

Caernarvon Township Sewage Enforcement Officer

A handwritten signature in black ink, appearing to read "John K. Roche", is written over a light blue rectangular background.

John K. Roche, P.E. & S.E.O.

Enclosure: Pumping Receipt

cc: Kathy Norris, Caernarvon Township Secretary & File



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April 15, 2020

Rodney D. & Melissa L. Jones

5864 Knobby Hill Road

Narvon, PA 17555

RE: Reported on-lot septic system malfunction at 2408 Main Street,
Caernarvon Township, Lancaster County

Dear Mr. & Mrs. Richards,

As the Township Sewage Enforcement Officer, we received a copy of a recent (3/18/20) septic system report from Sharp Septic for the above listed property. As you are aware the report noted a malfunctioning system (outlet baffle on 2nd tank needs replacement). We are writing to let you know that a malfunctioning system is a public health and safety matter that requires your immediate attention. This particular item is important to keep your system operating properly and not allowing solids to leave your tank and clog the pipes in your disposal field. Repair cost at that point will significantly increase.

Please also be advised that any and all repairs to your system requires permits from the Pennsylvania Department of Environmental Protection Agency (PADEP). We are the local Sewage Enforcement Officer appointed for Caernarvon Township who oversees this work on behalf of the PADEP. Please contact our office to let us know your plans and schedule to rectify the malfunction. Due to the nature of the repair, it would be in your best interest (longevity of your system) to address this matter at your soonest convenience.

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Vision Engineering, Inc.

Caernarvon Township Sewage Enforcement Officer

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John K. Roche, P.E. & S.E.O.

Enclosure: Pumping Receipt

cc: Kathy Norris, Caernarvon Township Secretary & File



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April 17, 2020

Zerbe Sisters

2499 Zerbe Road
Narvon, PA 17555
ATTN: Brandon Lichty

RE: Zerbe Sisters Annual Inspection (Wastewater Treatment Plant)
Caernarvon Township SEO

Dear Brandon,

We are writing to follow up on the letter we sent in January 2020, we have not received any information to date. As you are aware, we conducted the annual inspection with your representative on 12/18/19. We are contacting you to remind you that we would like a follow up inspection to review the following matters as a result of our review of your records and our inspection that day:

1. The NPDES permit appears to have been expired (5/31/18). We would like an update to the status of this permit renewal.
2. The location of the discharge point was not obvious nor the weather conducive in us finding that day. We would like to review the discharge point in a follow up inspection at some point once the weather is more favorable. Please contact us to schedule a time at your convenience accordingly.
3. We would like to have copies of your annual calibration of the flow meter device sent to us for our files.
4. We are not sure if you observed the high flow event recorded in February, 2019? If you could provide any potential cause of this event and/or whether this was an actual overflow or whether it was related to equipment and/or freezing conditions? If you could please follow up on this for our files.
5. Furnish the remaining monthly reports for 2019 when they are available. We currently have through October, 2019.

Respectfully,

Vision Engineering, Inc.

Caernarvon Township Engineer & SEO

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John Roche, P.E., S.E.O.



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April 22, 2020

OWNER/APPLICANT

Benuel K. & Mary Ann Stoltzfus

281 Gehman Road

Narvon, PA 17555

RE: PERMIT CLOSEOUT of NEW sewage system on an existing developed property at 281 Gehman Road, Caernarvon Township, Lancaster County

Dear Mr. & Mrs. Stoltzfus,

In reviewing our records, we found that the process was started to install a new sewage disposal system, permit application #Z147668, at the above captioned property and not been completed. It is our understanding that you are no longer pursuing this permit. We are closing out this permit accordingly unless we hear from you that you would like to continue the process.

There are fees due for our services on the process thus far. The payment to Caernarvon Township is now due and payable at this time. Subsequently, we have enclosed herewith the final invoice which is due and payable to Caernarvon Township. You can send the payment directly to their office.

If you would have any questions at all please feel free to contact us.

Respectfully,

Vision Engineering, Inc.

Caernarvon Township Sewage Enforcement Officer

A handwritten signature in black ink that reads "Sue Monroe". The signature is written in a cursive, flowing style.

Sue Monroe

Administrative Assistant

Enclosures (FINAL INVOICE Permit # Z147668)

Cc: file/Kathy Norris, Caernarvon Township Secretary



155 E. Front Street (rear-carriage house)
Lititz, PA 17543 P (717) 625-1930 F (717) 625-1931 www.VisionEngineeringInc.net

April 22, 2020

UMH Properties Inc.
150 Clay Street, Suite 450
Morgantown, WV 26501
ATTN: Jeffrey Yorick, P.E.

RE: SEO Reconciliation of Fees & Invoice CA-SEO-02001 07
1 Mountain Top Lane, Caernarvon Township

Dear Mr. Yorick,

As you are aware, we are awaiting on a revised plan to review before we issue a permit. A recent reconciliation and review of accounts revealed there were uncollected fees due to Caernarvon Township for work completed to date. We are asking that the account be reconciled at this time to close out prior work. The enclosed invoice is for work completed in March 2020 and is due and payable to Caernarvon Township. Please make out your check **payable to Caernarvon Township** and send it directly to their office Caernarvon Township, 2139 Main Street, Narvon, PA 17555 for processing.

If you have any questions, please contact our office.

Respectfully,
Vision Engineering, Inc.
Caernarvon Township Sewage Enforcement Officer

A handwritten signature in black ink that reads "Sue Monroe". The signature is written in a cursive, flowing style.

Sue Monroe
Administrative Assistant

cc: Kathy Norris, Township Secretary/Treasurer
File

Enclosures



155 E. Front Street (rear-carriage house)
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April 8, 2020
OWNER/APPLICANT
Dennis Miller
2645 Wood Lane
Morgantown, PA 19543


RE: PERMIT CLOSEOUT of NEW sewage system on an existing developed property at 2645 Wood Lane, Caernarvon Township, Lancaster County

Dear Mr. Miller,

As you are aware, the installation of your sewage system has been completed in accordance with your sewage permit (# Z118991). This office is in the midst of closing this file out including any final system inspections. The payment of the inspection fees to Caernarvon Township is now due and payable at this time. Subsequently, we have enclosed herewith the final invoice which is due and payable to Caernarvon Township. You can send the payment directly to their office. Once the final inspection is complete we will process your final permit documents and send you the appropriate copies at that time.

In the meantime, if you would have any questions at all please feel free to contact us.

Respectfully,
Vision Engineering, Inc.
Caernarvon Township Sewage Enforcement Officer


Sue Monroe
Administrative Assistant

Enclosures (FINAL INVOICE Permit # Z118991)



155 E. Front Street (rear-carriage house)

Lititz, PA 17543 P (717) 625-1930 F (717) 625-1931 www.VisionEngineeringInc.net

April 20, 2020

Mervin J. & Ada K. King

5 Locust Grove Drive

Narvon, PA 17555

RE: PERMIT CLOSEOUT of NEW sewage system at 5 Locust Grove Dr.,
Caernarvon Township, Lancaster County

Dear Mr. & Mrs. King,

As you are aware, the installation of your sewage system was completed in accordance with your sewage permit (#Z147652). Please be advised that this project is now considered complete and your file will be closed accordingly. We are enclosing a copy of the final permit reflecting the completion of the new system. You should still retain copies of the original design and permit documents for future reference. Although, the Township should also have a copy of these documents in their files it is always good to retain these for your personal records associated with the property. It was a pleasure to serve you as the Caernarvon Township Sewage Enforcement Officer. If you have any questions about this letter, or your on-lot septic system, please do not hesitate to contact our office.

Respectfully,

Vision Engineering, Inc.

Caernarvon Township Engineer & S.E.O.

A handwritten signature in black ink, appearing to read "John K. Roche", is written over a light blue rectangular background.

John K. Roche, P.E. & S.E.O.

President

cc: Caernarvon Township
FILE



155 E. Front Street (rear-carriage house)
Lititz, PA 17543 P (717) 625-1930 F (717) 625-1931 www.VisionEngineeringInc.net

April 22, 2020
OWNER/APPLICANT
Tim Ringler
110 Boot Jack Road
Narvon, PA 17555

RE: PERMIT CLOSEOUT of NEW sewage system on an existing developed
property at 1 Groff Lane, Caernarvon Township, Lancaster County

Dear Mr. Ringler,

As you are aware, the installation of your sewage system has been completed in accordance with your sewage permit (# Z147667). This office is in the midst of closing this file out including any final system inspections. The payment of the inspection fees to Caernarvon Township is now due and payable at this time. Subsequently, we have enclosed herewith the final invoice which is due and payable to Caernarvon Township. You can send the payment directly to their office. Once the final inspection is complete we will process your final permit documents and send you the appropriate copies at that time.

In the meantime, if you would have any questions at all please feel free to contact us.

Respectfully,
Vision Engineering, Inc.
Caernarvon Township Sewage Enforcement Officer

A handwritten signature in black ink that reads "Sue Monroe". The signature is written in a cursive, flowing style.

Sue Monroe
Administrative Assistant

Enclosures (FINAL INVOICE Permit # Z147667)



155 E. Front Street (rear-carriage house)

Lititz, PA 17543 P (717) 625-1930 F (717) 625-1931 www.VisionEngineeringInc.net

April 8, 2020

David S. Smucker

OWNER/APPLICANT

2400 Conestoga Creek Road

Narvon, PA 17555

RE: PERMIT CLOSEOUT of NEW sewage system on an existing developed property at 215 Shirktown Road (Mill Road School), Caernarvon Township, Lancaster County

Dear Mr. Smucker,

As you are aware, the installation of your sewage system (PRIVY) has been completed in accordance with your sewage permit (# Z147664). Please be advised that this project is now considered complete and your file will be closed accordingly. We are enclosing a copy of the final permit reflecting the completion of the new system. You should still retain copies of the original design and permit documents for future reference. Although, the Township should also have a copy of these documents in their files it is always good to retain these for your personal records associated with the property. As part of this closeout process, the Township is now collecting the final fees associated with the various inspections and permit closeout documentation. Subsequently, we have enclosed herewith the final invoice which is due and payable to Caernarvon Township, please send the payment directly to their office.

Please understand that your permit for this type of system does require you to keep all pumping receipts for the year and also requires an annual inspection. We will be collecting the pumping receipts at the annual inspection. We will schedule the annual inspection accordingly. We would ask you to advise us if the current contact person changes. It was a pleasure to serve you as the Caernarvon Township Sewage Enforcement Officer. If you have any questions about this letter, or your on-lot septic system, please do not hesitate to contact our office.

Respectfully,

Vision Engineering, Inc.

Caernarvon Township Sewage Enforcement Officer

A handwritten signature in black ink, appearing to read "John K. Roche", is written over a light blue rectangular background.

John K. Roche, P.E.

Enclosures (FINAL INVOICE and Final Permit # Z147664)

cc: file/Kathy Norris, Caernarvon Township Secretary



155 E. Front Street (rear-carriage house)
Lititz, PA 17543 P (717) 625-1930 F (717) 625-1931 www.VisionEngineeringInc.net

April 20, 2020

David L. & Anna Mae Stoltzfus

2246 Valley View Road
Narvon, PA 17555

RE: Repair of on-lot sewage Disposal system at 2535 Valley View Road,
Caernarvon Township, Lancaster County CLOSEOUT

Dear Mr. & Mrs. Stoltzfus,

Thank you for your response to our letter dated 3/25/20 regarding permit application #Z041028 for the above listed property. Since you decided to cancel your project, which was to add bedrooms to your home, the permit file will be closed out accordingly.

If you have any questions about this letter please do not hesitate to contact our office.

Respectfully,

Vision Engineering, Inc.

Caernarvon Township Sewage Enforcement Officer

A handwritten signature in black ink that reads "Sue Monroe". The signature is written in a cursive, flowing style.

Sue Monroe

Administrative Assistant

cc: Caernarvon Township Supervisors
File



155 E. Front Street (rear-carriage house)

Lititz, PA 17543 P (717) 625-1930 F (717) 625-1931 www.VisionEngineeringInc.net

March 27, 2020

Quintin M. & Anita J. Shirk

826 Leiser Road

New Columbia, PA 17856

RE: 386 Twin County Rd/SR 0010 SW Plan #015104 (SHIRK), Caernarvon Township; SW and Sewage Permit #118973 Closeout and UPDATE REQUEST

Dear Mr. & Mrs. Shirk,

As you are aware, we sent a letter in January 2020 informing you that we did an audit of projects, it has been observed that your stormwater project is currently still open and has not been closed out. As you are also aware, the project has been ongoing for some time. Moreover, your project has not had a final inspection and the escrow funds have not been released to date.

We have also done an audit of our sewage permit files and found that we have not finalized the on lot septic permit for this property. A final inspection is required. Subsequently we are contacting you to find out the status of your project. If you could please provide our office with an update that would be greatly appreciated.

If your projects (Stormwater and Sewage) are complete and ready for a final inspection, please let us know. Otherwise, if it has been suspended and will commence again please update us on the schedule so that we can plan accordingly.

Respectfully,

Vision Engineering, Inc.

Caernarvon Township Engineer & S.E.O.

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John K. Roche, P.E. & S.E.O.

President

cc: Caernarvon Township
FILE



155 E. Front Street (rear-carriage house)

Lititz, PA 17543 P (717) 625-1930 F (717) 625-1931 www.VisionEngineeringInc.net

April 22, 2020

CURRENT OWNER

Dana & Wanda Hoover

2083 Main Street

Narvon, PA 17555

RE: Repair of on-lot sewage Disposal system at 2083 Main Street, Caernarvon Township, Lancaster County

Dear Mr. & Mrs. Hoover,

We are writing to follow up on the letter we sent to you on October 10, 2019. We have not received a response from you to date. In reviewing our records, we have found that the previous owner Daniel Vence started the process of repairing the on-lot sewage disposal system for the above captioned property. The soils testing was completed in June 2014 and the project seemed to have ceased at that point. We are contacting you to find out the status of the system. If you could kindly please contact our office with an update to the system repairs for our records it would be greatly appreciated. Please be advised that any system repairs do require permits which we have no record of. Alternatively, if there were subsequent inspections of the system (when property transferred) that revealed the system was operating with no malfunctions that would be helpful to have in the file. We are interested to know whether to keep this permit file open (if needed) or otherwise closing the permit accordingly.

If you have any questions about this letter please do not hesitate to contact our office.

Respectfully,

Vision Engineering, Inc.

Caernarvon Township Sewage Enforcement Officer

A handwritten signature in cursive script that reads "Sue Monroe".

Sue Monroe

Administrative Assistant

cc: file

Caernarvon Township Supervisors



155 E. Front Street (rear-carriage house)
Lititz, PA 17543 P (717) 625-1930 F (717) 625-1931 www.VisionEngineeringInc.net

April 17, 2020

OWNER/APPLICANT

David E. & Arlene M. Hollinger

1721 Weaverland Road
East Earl, PA 17519

RE: PERMIT STATUS & UPDATE of REPAIR of sewage system on an existing developed property at 1721 Weaverland, Caernarvon Township, Lancaster County

Dear Mr. & Mrs. Hollinger,

We have done an audit of our sewage permit files and found that this permit has been inactive and due to expire (11/1/20). As you are aware, a permit #Z169737) was issued on 11/1/2017 for a repair of your sewage system. This permit required certain and specific inspections of the installation which we have no record of. Subsequently, we assume that no work has been completed to date since we were not notified as required.

Subsequently we are contacting you to find out the status of this project. If you could please provide our office with an update that would be greatly appreciated. In your update, we would request you provide us with the reason the system was being installed along with what has changed that has not required the installation of the system along with the need and plans to pursue this permit any further or whether you would like the permit closed and why.

This update will help us to process this open/soon expire permit accordingly.

Respectfully,

Vision Engineering, Inc.

Caernarvon Township Sewage Enforcement Officer

A handwritten signature in black ink, appearing to read "John K. Roche", is written over a light blue rectangular background.

John K. Roche, P.E. & S.E.O.
President

cc: Caernarvon Township
File