

**REGULAR MEETING
CAERNARVON TOWNSHIP SUPERVISORS
AGENDA
JULY 3, 2023**

PLEDGE OF ALLEGIANCE

INVOCATION – Terry Martin

MINUTES – June 5, 2023

ADDITIONAL AGENDA ITEMS

VISITORS – Susan Burke, ELANCO Library

REPORTS:

- **Roadmaster** – Terry Martin
Sidewalk spray
Smucker Mechanical - Propane Tank at Township garage
Boot Jack Road wetlands mitigation
- **Treasurer** – Kathy Norris – Request to pay bills and approve Treasurer's report for \$162,329.62 from June 1, 2023 to June 29, 2023 from the General Fund,
- **Subdivision & Land Development**
Conestoga Christian School Land Development Plan.
 1. Consider Conditional Approval of the following modifications (Vision letter 6/26/23):
 1. §4.4.1 Preliminary/Final Plan
 2. §8.3.2. Non-motorized parking facilities (scooters, bikes & buggies).
 3. §8.10.2.C. Buffer planting of OFF Street parking in front yards.
 2. Consider Conditional Final Plan Approval (Vision letter 6/26/23).
 3. Consider Resolution #2023070301 to establish the financial security.
- **Zoning Hearing Board**
#23-13 D HPF, Paymaster's House - Approved
#23-14 D John Mark Beiler - Approved
#23-15 D Daniel & Miriam Esh - Approved
#23-17 D Omar Glick - Approved

Case No. 23-27. The applicant, Isaac Shirk, is requesting a Dimensional Variance per §1801.A. of the Township Zoning Ordinance to construct a 2,000sf accessory agricultural structure at 2222 Main Street located in the AG Agricultural Zoning District. The maximum size accessory structure permitted on the lot is 1,200sf. The proposed structure is planned to replace two agricultural structures on the lot totaling 1,589.25sf which are proposed to be demolished.

The PC members questioned Issac about the hardship, but like that he is making improvements; the buildings need to be replaced. He may also want to consider reducing the size of the new building if possible, so it complies with current zoning regulations.

Case No 23-26. The applicant, Titus Litwiller, is requesting a Special Exception per §802 of the Township Zoning Ordinance to continue the operation of a Short-Term Rental Property at 2000 Main Street located in the CV Churchtown Village Zoning District in accordance with Ordinance No. 124, enacted January 16, 2023.

The Special Exception should be approved as long as the other requirements of the Ordinance can be met.

- **Engineer** – Vision Engineering, report submitted.
 1. Knobby Hill Stormwater Project
 - a. Change Order # 6 (paving costs)
 - b. Change Order # 7 (basin discharge swale)
 2. Consider conditional release of remaining escrow fund of \$5,000 plus interest for the Allen Shirk, Echo Valley Road Stormwater Plan
 3. Conestoga Christian Stormwater Plan
 - a. Consider Approval of the following modification (§202. Definitions (existing conditions)).
 - b. Consider Conditional Final Plan approval (Vision letter 4/22/23).
 4. 2640 Wood Lane Stormwater Plan (John Stoltzfus).
 - a. Consider conditional final plan approval (Vision letter 6/15/23).
 - b. Consider Resolution #2023070302 establishing the amount of financial security in the amount of \$ 43,880.87.
 5. 301 N. Red School Road Stormwater Plan (Doug Hoover).
 - a. Consider conditional final plan approval (Vision letter 6/23/23).
 - b. Consider Resolution #2023070303 establishing the amount of financial security in the amount of \$ 33,000.00.
- **SEO** – Vision Engineering, report submitted.
- **CCSWA** – Bob Watts
Meeting Minutes –
- **Host Municipal Inspector** – Sharon Krock, May 2023 report submitted
- **Planning Commission** – Wanda Good, June 26, 2023, draft meeting minutes submitted
- **Agricultural Advisory Committee** – Bob Lauffer, no report submitted
- **Poole Forge** – Dawn Ekdahl, report submitted.
HPF Meeting Minutes – May 2023
HPF Director's Report – May 2023
Profit and Loss – January 1 – May 15, 2023
Treasurer's Check Register – As of June 19, 2023
Consider waiving the June rental fee for the Paymaster's House.
- **Caernarvon Historical Society** – Yvonne Styer, no report submitted.

- **Emergency Management Coordinator** – No report submitted.
- **Zoning Officer – Robin Royer**, May 2023 report submitted.
- **UNFINISHED BUSINESS**
Elementary School Property Committee
- **CONSIDERATION OF ADDITIONAL AGENDA ITEMS**
- **NEW BUSINESS**
Consider removal of DocStar server from Colerain Township office (we no longer use DocStar)

INFORMATIONAL ITEMS

LCCD – NPDES Permit Approval – John Stoltzfus, 164 California Road
MTM Properties – Mosteller Manufactured Home Community

CORRESPONDENCE

EBBEMS Report – May 2023
ELANCO Library – 2023 Operational Campaign
Honey Brook Library – 2023 Summer Flyer
Lancaster Farmland Trust – Caernarvon Fund Report as of 06.19.2023
LCCD Summary of Activities for the Chapter 102 and NPDES Programs
Service Electric

PUBLIC COMMENT

August BOS Meeting scheduled for August 7, 2023 at 7:00 pm