

The Caernarvon Township Supervisors held their meeting on Monday, May 4, 2020 via telephone conference due to the disaster emergency declared by Governor Wolf and in consideration of the health and safety of Township residents. The meeting was called to order by Chairman, Bob Lauffer. Supervisors Terry Hartranft and Terry Martin were present. The Supervisors led the meeting in the Pledge of Allegiance and an invocation was given by Bob Lauffer.

Terry Martin made a motion to approve the April 6, 2020 meeting minutes. Terry Hartranft seconded the motion, with all voting to approve.

VISITORS – Margo Korbel, Churchtown Fire Company Ladies Auxiliary, thanked the Supervisors for allowing their organization to set up the food trailer at the Caernarvon Elementary property. They have raised over \$1,677 from selling masks, which is great since many fundraisers had to be cancelled due to the disaster emergency.

REPORTS:

- **Road master** – Terry Martin. Mowing has started and ditch cleaning is to begin tomorrow.

Terry Martin recommended that the following bids be approved:

Seal Coat costs for Caernarvon Township, bid with the Cog Bid.

Martin Paving was the only bidder.

77,464 Sq Yds Single Application:

Chip Seal	\$1.194	\$92,492.01
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13,207 Sq Yds Double Application:

Chip Seal	\$2.585	<u>\$34,140.09</u>
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\$126,632.10

Line Striping costs for Caernarvon Township, bid with the Cog Bid.

Low bidder was A-1 Traffic Control.

47,000 LF Single Yellow 4" Wide w/Reflective Bead	.0475	\$ 2,232.50
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49,000 LF Single White 4" Wide w/Reflective Bead	.0475	\$ 2,802.50
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130,000 LF Double Yellow 4" Wide w/Reflective Bead	.0925	<u>\$12,025.00</u>
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\$17,060.00

Gemmill Prices were as follows:

Single Yellow 4" Wide w/Reflective Bead	.076
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Single White 4" Wide w/Reflective Bead	.076
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Double Yellow 4" Wide w/Reflective Bead	.15
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Terry Hartranft moved that the seal coat bid for \$126,632.10 from Martin Paving and the line striping bid for \$17,060.00 from A-1 Traffic Control be approved. Bob Lauffer seconded the motion, with all voting to approve.

- **Treasurer** – Kathy Norris – Terry Hartranft moved to pay the bills and approve Treasurer’s report for \$67,439.67 for April 2020 from the General Fund. Terry Martin seconded the motion, with all voting in favor.
- **Subdivision & Land Development**
 LCPC – Receipt of Lot Add On – 1910 Shady Lane
 LCPC – Receipt of Lot Add On – 2902 Oak Lane

- **Zoning Hearing Board**
#20-01 – Daniel E & Naomi Zook Decision – Approved

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- **Zoning Hearing Board (continued)**

Case No. 20-6. Harvey Horning of 1817 Spring Hollow Road is requesting Special Exception approval in accordance with §402.O. and §2104.XX. of the Township Zoning Ordinance to operate a Butcher Shop Rural Occupation out of the first floor of the pre-existing barn on the property located in the AG Agricultural Zoning District. In addition, he is requesting a Dimensional Variance for locating the Rural Occupation with 100' of the R-1 Residential District Boundary Line per §2104.XX (9).

Zoning officer, Robin Royer, contacted Mr. Horning and asked for some more information to be included on his zoning hearing application. Mr. Horning agreed to voluntarily postpone his zoning hearing until the May 21st meeting date.

The Supervisors had no comment, but asked that prior input from the April Board of Supervisors meeting be forwarded to the Zoning Hearing members.

Conestoga Christian School at 2760 Main Street is requesting a Special Exception in accordance with §2001 of the Township Zoning Ordinance to expand a nonconforming use in the AG Agricultural

Zoning District. The school is proposing the construction of a 11,560 s.f. addition.

The Supervisors had no comments

- **Engineer** – Vision Engineering, report submitted
Terry Martin moved to approve the following waivers for the Subdivision/Lot Add On Plan, Benuel & Lavina S. Smucker, 2049 Turkey Hill Road:

1. **§8.6.2 New Monuments.** The requirement to install new monuments along the Roadway at various points have been waived in the past in this type of development (rural nature and surrounding area) and could be supported as may be requested.
2. **§8.6.4 Existing and Proposed Property Line and Right-of-Way Markers.** The requirement to install all property line and right of way markers along the entire tract (all properties) have been waived in the past in this type of development (rural nature and surrounding area) and could be supported for any “active field” areas as may be requested but should be considered in any residential areas/properties as currently shown on the plans.

Terry Hartranft seconded the motion, with all voting in favor.

Terry Martin moved to conditionally approve the Subdivision/Lot Add On Plan for Benuel & Lavina S. Smucker, 2049 Turkey Hill Road based on the letter dated May 1, 2020 from Vision Engineering. Terry Hartranft seconded the motion, with all voting to approve.

Terry Martin moved to approve the following waiver request for David Stoltzfus, 37 Skyview Drive, Land development for echo housing.

The applicant is requesting the board consider waiving the requirements to file a Land Development plan to allow him to construct a second home on his property. The second home

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is a temporary home (will be removed per the zoning permit) and is for ECHO Housing (applicant's mother). We could support the Board favorably considering this request and would recommend the following conditions of approval:

- i. The applicant secures any and all other permits (building, zoning, stormwater, sewage, etc.).
- ii. The applicant agrees to remove the structure and restore the ground to undeveloped conditions when it is no longer needed or used for the intended purpose (Echo Housing).

Bob Lauffer seconded the motion, with all voting to approve.

- **SEO** – Vision Engineering, report submitted

Terry Martin moved to approve the following waiver request for David K Stoltzfus, 37 Skyview Drive, Echo Housing and Holding Tank:

The owner has submitted permits to construct echo housing for his mother to reside on a separate dwelling on the property. According to the zoning permit he is seeking, he will have to remove the structure once it is no longer needed (temporary housing). His current sewage system was designed to accommodate his home only and could not take any additional flows.

Subsequently, he would like to install a holding tank for the temporary house. We could support his request but also requires your approval to allow this to be permitted and also to enter into an agreement with the owner as required.

Terry Hartranft seconded the motion, with all voting to approve.

Terry Martin moved to approve the below request for Doug Stoltzfus, 2449 Hammertown Road (Second Dwelling & Sewage Planning):

The owner has submitted permits to construct a second home on his lot (33 Acres). The new home will have it's own on-lot wastewater disposal system. The PADEP requires that sewage planning be done on any property with sewage flows of 800 GPD. Since this property will have two (2) homes the sewage flows will require sewage planning. We are anticipating receiving a mailer which needs signed by the Township and your SEO. We are recommending the Board authorize the signing of this mailer to forward to the PADEP. By signing the mailer, you are agreeing in general terms that this particular area will be served with On Lot Wastewater systems and it is consistent with your 537 plan.

Terry Hartranft seconded the motion, with all voting in favor.

Terry Martin moved to approve the below requirements for Systems with COCO Filters requiring maintenance and annual inspections, based on Susan Peipher's recommendations for an escalator.

As we discussed previously, there are two (2) properties that have submitted permits to allow for unconventional treatment of wastewater (287 N. Red School Rd & 5816 Wertztown Rd). These

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"unconventional" systems require higher levels of maintenance and inspections to ensure proper operation.

1. Your solicitor has been working on developing a maintenance agreement that the Board should authorize executing upon completion so that the permits can be released.
2. One of the items in the maintenance agreement is a financial security. The Board advised earlier that this amount should be consistent with the cost associated with the required annual maintenance costs. One of the items associated with this system (filter) requires replacement every ten (10) years. The applicant's consultant suggested using an annualized amount (\$200.00) of the Total filter cost (\$ 2,000.00). The problem with posting \$ 200.00 is that in ten (10) years the \$ 200.00 in the escrow would only be ten percent of the actual cost. We recommend requiring the full escrow amount of \$2,300.00 to include the following:
 - a. Annual inspection - manufacturer \$ 150.00
 - b. Coco Filter Rep cost (every 10 years) \$ 2,000.00
 - c. Annual inspection & report - SEO \$ 150.00

Terry Hartranft seconded the motion, with all voting in favor.

- **CCSWA** – Bob Watts, report submitted
CCSWA Work Session Minutes – February 20, 2020
CCSWA Regular Meeting Minutes – February 27, 2020
CCSWA Combined Minutes – March 19, 2020
Minor Permit Modification Letter
- **Host Municipal Inspector** – Sharon Krock, March 2020 report submitted
- **Planning Commission** – Wanda Good, no meeting due to lack of agenda. Terry Martin spoke to Wanda and she feels that the May Planning Commission meeting should be held. The Supervisors agreed that the meeting could be held at the Township Garage with the same protocol as the Zoning Hearing Board has been using – Social Distancing, wear masks, no more than 10 people at one time in the garage, etc.
- **Agricultural Advisory Committee** – Bob Lauffer, no April meeting due to the emergency disaster declared by Governor Wolf and in consideration of the health and safety of Township residents.
- **Poole Forge** – Dawn Ekdahl, report submitted.

Treasurer's Report – February 2020 – April 6, 2020

Treasurer's Report – April 8, 2020 – April 30, 2020

Draft Meeting Minutes – February 2020

Draft Meeting Minutes – April 21, 2020

Terry Martin made a motion for the Township to pay an additional cost of \$1,500 for Historic Poole Forge's 2019 Audit in order for them to participate in the Extraordinary Give. Terry Hartranft seconded the motion, with all voting to approve.

- **Caernarvon Historical Society** –Yvonne Styer, no report submitted.

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- **Zoning Officer** – Robin Royer, no report submitted

- **UNFINISHED BUSINESS**

Terry Martin made a motion to waive the rent for Churchtown Inn on the Paymaster's House starting May 4th until the June 1st meeting, when it will be discussed again. Their business is completely closed because of COVID. Terry Hartranft seconded the motion. All voted in favor.

- **NEW BUSINESS**

Terry Martin wanted to know how the other Supervisors would feel if our Emergency Management Team would work regionally with some of the surrounding townships. Terry would like to speak to some of the other Townships. Bob and Terry Hartranft both agreed it would be a good idea.

Kathy asked if the Supervisors would permit Robin Royer to review and visit some of the existing violations that we have had for over a year. All agreed to allow her to continue to work on the violations at this time.

Terry Hartranft had spoken to our tenant at the East Tenant House. When he had moved into the rental property, there was a washer and dryer that the Township had supplied. Unfortunately, neither of them worked. Since the tenant sold his appliances that he had, and purchased a new washer and dryer for the East Tenant House, he would like to know if the Township would be willing to reimburse him for the new appliances. Terry Martin would like a copy of the receipt for review.

CORRESPONDENCE

1. ELANCO Library Update – March 2020
2. LCPC – Proposed Rezoning – Brecknock Township

PUBLIC COMMENT

With no further business, Terry Hartranft moved to adjourn the meeting. Terry Martin seconded the motion, with all voting in favor.