

The Caernarvon Township Supervisors held their meeting on Monday, December 7, 2020 via telephone conference in consideration of the health and safety of Township residents. The meeting was called to order by Chairman, Bob Lauffer. Supervisors Terry Hartranft and Terry Martin were present. The supervisors led the meeting in the Pledge of Allegiance and an invocation was given by Bob Lauffer.

Terry Hartranft made a motion to approve the November 2, 2020 meeting minutes. Terry Martin seconded the motion, with all voting to approve.

VISITORS –

REPORTS:

- **Road master** – Terry Martin. Mill Road is open, there are a few loose ends that need to be completed. The Road Crew has been busy cleaning up leaves. Snow fence has been installed.
- **Treasurer** – Kathy Norris –Terry Martin moved to approve the November 2020 Treasurer's Report for \$156,940.16 from the General Fund. Terry Hartranft seconded the motion, with all voting in favor.
- **Subdivision & Land Development**
Terry Martin moved to accept the time extension request submitted by Mark Stanley, McNees, Wallace, & Nurick for Morgantown Developers, Wawa Convenience Store. The Developer is requesting a one-year extension of the completion deadline to December 31, 2021. Terry Hartranft seconded the motion, with all voting in favor.

Terry Martin moved to conditionally approve the new revised bond amount for Morgantown Developers, Wawa Convenience Store, in the amount of \$588,500.00 conditioned that the developer provides adequate maintenance bonds and/or security for a period of no less than 18 months from December 31, 2020 for any completed improvements subject to the review of the Township Engineer and Solicitor. Terry Hartranft seconded the motion, with all voting in favor.

Terry Martin made a motion to accept the time extension from Harbor Engineering to consider and act upon the Preliminary/Final Land Development Plan for Hammertown Road until February 2, 2021. Terry Hartranft seconded the motion. Terry Martin moved to amend the motion by correcting the address to 428 California Road. Bob Lauffer seconded the amendment. All voted in favor of the amendment. The newly amended main motion was then passed unanimously.

- **Zoning Hearing Board**
Case No. 20-58 - Mervin Stoltzfus, approved with stipulations

Case No. 20-72 - Curvin Zeiset, owner of 1844 Main Street, is requesting a variance from §403.1 to operate a commercial agricultural greenhouse on the 3.3-acre lot. The Ordinance requires a minimum of 10 acres for a commercial farming operation in the AG Agricultural Zoning District.

Planning Commission comments:

Not sure storm water is a hardship.

Is this considered a High Tunnel? Should abide by Dave Zimmerman's/State ordinance for high tunnels

The Supervisors had no problems with the greenhouse since it is in the Agricultural District.

They did verify with John Roche that storm water is not an issue

- **Engineer** – Vision Engineering, report submitted

Terry Martin made a motion to release \$16,306.25 from the Reuben Brubacher escrow account for 592 Lambert Road. Terry Hartranft seconded the motion, with all voting to approve.

Terry Martin moved to release the remaining balance plus interest from the Douglas Stoltzfus escrow account for 2449 Hammertown Road. Terry Hartranft seconded the motion, with all voting in favor.

- **SEO** – Vision Engineering, report submitted

Terry Martin moved to approve **Resolution #2020120701** for plan revision for new land development for David K Stoltzfus, 37 Skyview Drive for a Granny Flat. Terry Hartranft seconded the motion, with all voting to approve.

LCPC – Receipt of Sewer Module – David K Stoltzfus

John Roche commented as he looks to schedule the upcoming annual inspections for the various properties, he wanted to review the Board's position on these inspections with respect to COVID restrictions. The PADEP has indicated that they are not aware of any restrictions placed on annual inspections but felt the Local Agency (Caernarvon Township) could decide what is best for the community. Depending upon the Board's position and sensitivity in this matter we would recommend the following actions for this year:

Consider a "desktop review" of the system this year for any sensitive property owners and/or the entire system. We would send out letters asking for receipts, photos and any other appropriate documentation for a desktop review of compliance.

-or-

Continue the annual - onsite inspections as is typical.

The Supervisors would like to continue the annual onsite inspections as is typical.

- **CCSWA** – Bob Watts, report submitted

CCSWA Report – December 7, 2020

CCSWA Meeting Minutes – October 22, 2020

2021 User Fee Schedule & Holiday Schedule

PA DEP – Permit Form R Modification – Letter dated November 13, 2020

PA DEP – Minor Permit Modification – Letter dated November 18, 2020

PA DEP – Permit Form R Modification – Letter dated November 23, 2020

- **Host Municipal Inspector** – Sharon Krock, October 2020 report submitted

- **Planning Commission** – Wanda Good, November 23, 2020 draft meeting minutes submitted

- **Agricultural Advisory Committee** – Bob Lauffer, next meeting scheduled for December 15th.

The Supervisors took no action on **Resolution #2020120703**, TDR Transaction for the Naaman Shirk Ag Preservation through Lancaster Farmland Trust.

Terry Hartranft moved to approve **Resolution #2020120704**, to enter into a joint project with the Lancaster County Ag Preservation Board for Isaac & Anna Mae Shirk, Main Street, Narvon, 65.7 Acres – Bob Lauffer seconded the motion, with all voting in favor.

- **Poole Forge** – Dawn Ekdahl, report submitted.
The Supervisors received a letter from Jonathan and Vicky Kulp, Township Representatives to the Historic Poole Forge Board, requesting they not be reappointed. The Kulp's have served for three terms and feel it is time to allow for new representation. Terry Martin made a motion to appoint Becky Zimmerman as the new Township Representative on the Historic Poole Forge Board. Terry Hartranft seconded the motion, with all voting to approve.

Approved Meeting Minutes – October 2020

Draft Meeting Minutes – November 2020

Approved Membership Meeting Minutes – December 2019

Draft Membership Meeting Minutes – November 2020

Treasurer's Report

- **Caernarvon Historical Society** –Yvonne Styer, no report submitted.
Terry Martin made a motion to donate an additional \$15,000 to the Historical Society for construction of a restroom. Bob Lauffer seconded the motion, with all voting in favor.
- **Zoning Officer** – Robin Royer, October 2020 report submitted

- **UNFINISHED BUSINESS**

- **NEW BUSINESS**

Terry Hartranft made a motion to approve **Resolution #2020120702** - 2021 tax millage rate - .0117 mills (\$1.17/\$100,000). Terry Martin seconded the motion, with all voting in favor.

Terry Martin made a motion to appoint RKL, an independent certified public accountant, to audit the accounts for fiscal year 2020. Terry Hartranft seconded the motion, with all voting in favor.

Terry Martin made a motion to approve the 2021 Fee Schedules for:

Blakinger Thomas - \$190/Hour (same as last year)

Associated Building Inspections, LLC

Code Administrators

Terry Hartranft seconded the motion, with all voting in favor.

LCPC – Receipt of Planning Review – Proposed amendment to the zoning ordinance – Medical Marijuana (Public meeting scheduled for December 21st)

The Supervisors were not able to review the pricing from Nature's Current. They would like to include in the January 4th agenda.

CORRESPONDENCE

1. EHBEMS Financial Review
2. EHBEMS Report – October 2020
3. PSATS News Bulletin – October 2020
4. MRM Trust Notes – November 2020
5. MRM Trust Notes – December 2020
6. ELANCO Library Update – October 2020
7. DEP – Technical Deficiency Letter – PA Turnpike regarding Fiber Optic
8. South Central Transit Authority 2020 Annual Report
9. LCCD – PPL Electric Utilities – Completeness Notification Letter
10. 2021 Brandywine Conservancy Consulting Rates
11. MABA Newsletter – December 2020
12. MABA Monthly Meeting – November 17, 2020
13. LCPC 2021 Meeting Submission and Deadline Dates
14. Cross Net Ministries Update
15. Code Administrators – COVID Operational Update

PUBLIC COMMENT

With no further business, Terry Martin moved to adjourn the meeting, Terry Hartranft seconded the motion, with all voting in favor.