**CAERNARVON TOWNSHIP SUPERVISORS**

**REORGANIZATION AGENDA**

**JANUARY 3, 2023**

Temporary Chairman accepts nominations for **Chairman**.

Appoint the following positions: **Vice Chairman**

**Appointments for the following employees and/or set wage increase – 5%**

Kathy Norris – Secretary/Treasurer – 5%

Wanda Good – Assistant Secretary/Treasurer – 5%

Carysse Norris – Administrative – 5%

Daniel Brenner -Road Crew – 5%

Jere Messner - Road Crew- 5%

Ryan Putt – Road Crew – 5%

Larry Good – Part Time Road Crew - 5%

**Seasonal Employee Wage Increase** – 5%

Corey Hostetler

Randy Nolt

**Appointment for the following employees:** Terry Martin, Roadmaster – Supervisor Bob Lauffer and Terry Hartranft suggested an increase of 5%. Salary to be set by elected auditors

Terry Hartranft, Part Time Road Crew – Supervisors Bob Lauffer and Terry Martin suggested an increase of 5%. Salary to be set by elected auditors.

**Appointments of the following:**

**Legal Counsel**  Blakinger, Thomas, PC, Susan Peipher

**Engineer** Vision Engineering, John Roche

**Planning Consultant (TDR)** Brandywine Conservancy

**Zoning Officer** LTL Consultants, Robin Royer

**Building Code Official** Ed Poorman**,** Associated Building Inspectors

**ELANCO EMC** Jamie Weir

**Deputy, Emergency Management** Tony Martin

**SEO** Vision Engineering, Primary SEO:  John Roche

**HMI - Lanchester Landfill** Primary – Sharon Krock

Secondary – Carl Rinkevich

**Twp. Planning Commission** (5 yr. Term to 12/2026) – Frank Diem

**Twp. Zoning Hearing Board** (3 yr. Term to 12/2026) – Lloyd Simmers

**Twp. Zoning Hearing Board**  (1 yr. Term to 12/2023) – , Alternate

**Twp. Ag Advisory Board** (3 yr. Term to 12/2026) – Ernie Mast

(3 yr. Term to 12/2026) – James Z. Sensenig

(3 yr. Term to 12/2026) – Gary Van Dyke

**Joint UCC Board of Appeals**  Full Position – Vacant

Full Position - Vacant

Alternate – Vacant

Alternate – Vacant

**LCTCB Representation** Wanda Good (Alternate)

**Vacancy Board** Kathryn Norris

**Twp. Depositories** PLGIT & Ephrata National Bank

**Tax Collector** County of Lancaster

**Account Auditor** RKL

**Voting delegate and alternate to the**

**PSATS State Convention**

**April 24-27, 2022 (April 26, 2022)**

**Review Treasurer’s Bond for Secretary/Treasurer and Assistant Secretary/Treasurer.**

End of reorganization

**REGULAR MEETING**

**CAERNARVON TOWNSHIP SUPERVISORS**

**AGENDA**

**January 3, 2023**

**INVOCATION –**

**PLEDGE OF ALLEGIANCE**

**MINUTES –** December 5, 2022 and December 19, 2022

**ADDITIONAL AGENDA ITEMS**

**VISITORS –**

**REPORTS:**

* **Roadmaster** – Terry Martin

Defibulator

Basement Heat

* **Treasurer** – Kathy Norris – Request to pay bills and approve Treasurer’s report for $53,267.05, from the General Fund from December16 through December 29, 2022.
* **Subdivision & Land Development**
* **Zoning Hearing Board**

#22-72 Ben Huyard, 489 Edwards Road – Approved

#22-79 Travis Brubaker, tenant of 592 Lambert Road, is requesting a Special Exception in accordance with §2001.3 to operate a Plumbing and Water Treatment Business on the lot located within the AG Agricultural Zoning District. The intent is to replace a previous nonconforming use with another nonconforming use.

The PC members have no concerns with the application. There is no expansion, just internal. There should be less activity, no trucks coming/going. Plenty of parking. Minimal water use.

* **Engineer** – Vision Engineering, report submitted.

1. Knobby Hill Stormwater Project Change Orders.
   1. Change Order # 3 – Survey Stakeout Costs
   2. Change Order # 4 – Substantial Completion Dates

* **SEO** – Vision Engineering, report submitted
* **CCSWA** – Bob Watts

Meeting Minutes– 11.17.2022

* **Host Municipal Inspector –** Sharon Krock, November 2022 report submitted
* **Planning Commission** – Wanda Good, December 19, 2022 draft meeting minutes submitted
* **Agricultural Advisory Committee** – Bob Lauffer, December 2022 report submitted

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**Supervisors Meeting Agenda**

**January 3, 2023**

* **Poole Forge –** Dawn Ekdahl, report submitted

Meeting Minutes – November 2022

Treasurer’s Report – November 2022 and December 2022

* **Caernarvon Historical Society –** Yvonne Styer, no report submitted.
* **Emergency Management Coordinator –** No report submitted.
* **Zoning Officer – Robin Royer,** November 2022 report submitted
* **UNFINISHED BUSINESS**
* **CONSIDERATION OF ADDITIONAL AGENDA ITEMS**
* **NEW BUSINESS**

**Resolution #2023010301 –** Authorizing the Volunteer Fire Police of Caernarvon Township to participate in non-emergency events during the calendar year of 2022

**Resolution #2023010302 –** Exemption to CMV Driving Time Limits During Emergencies

**“Authorize”** Terry Martin to declare a “CMV-only” emergency

**Resolution #2023010303 -** Mileage rate for 2023 – .65.5 cents/mile

**Consider approval** of the following 2023 Fee schedules:

ABI 2023 Fee Schedule

Blakinger Thomas 2023 General Billing Rate

LTL Consultants 2023 Rates

Neil Albert, Attorney at Law 2023 Billing Rate

Technicon 2023 Rate and Fee Schedule

Vision Engineering 2023 Professional Fees

**INFORMATIONAL ITEMS**

LCPC Plan Review Comments – Conestoga Christian Day School

LCPC Short Term Rental Comments

PSATS Award Program

PSATS Road and Bridge Safety Improvement Award Program

Thank you – Caernarvon Fire Company

Thank you – CrossNet Ministries

Thank you – New Holland Ambulance

**CORRESPONDENCE**

ELANCO Library – January 2023

ELANCO Library Events Catalog – January-May 2023

**PUBLIC COMMENT**

Public hearing to be held on Monday January 16th at 6:00 pm to discuss and consider adoption of the Short Term Rental Ordinance