**CAERNARVON TOWNSHIP SUPERVISORS**

**REORGANIZATION AGENDA**

**JANUARY 3, 2022**

Temporary Chairman accepts nominations for **Chairman**.

Appoint the following positions: **Vice Chairman**

**Appointments for the following employees and/or set wage increase –5%**

Kathy Norris – Secretary/Treasurer – 5%

Wanda Good – Assistant Secretary/Treasurer – 5%

Carysse Norris – Administrative – 5%

Daniel Brenner -Road Crew – 5%

Jere Messner - Road Crew- 5%

Ryan Putt – Road Crew – 5%

Larry Good – Part Time Road Crew - 5%

**Seasonal Employee Wage Increase** –

Corey Hostetler

Randy Nolt

**Appointment for the following employees:** Terry Martin, Roadmaster – Supervisor Bob Lauffer and Terry Hartranft suggested an increase of 5%. Salary to be set by elected auditors

Terry Hartranft, Part Time Road Crew – Supervisors Bob Lauffer and Terry Martin suggested an increase of 5%. Salary to be set by elected auditors.

**Appointments of the following:**

**Legal Counsel**  Blakinger, Thomas, PC, Susan Peipher

**Engineer** Vision Engineering, John Roche

**Planning Consultant (TDR)** Brandywine Conservancy

**Zoning Officer** LTL Consultants, Robin Royer

**Building Code Official** Associated Building Inspectors

**ELANCO EMC** Jamie Weir

**Deputy, Emergency Management** Tony Martin

**SEO** Vision Engineering, Primary SEO:  John Roche

**HMI - Lanchester Landfill** Primary – Sharon Krock

Secondary – Carl Rinkevich

**Twp. Planning Commission** (4 yr. Term to 12/2025) – Lewis Leid

**Twp. Zoning Hearing Board** (3 yr. Term to 12/2024) – Ford Berg

**Twp. Zoning Hearing Board**  (1 yr. Term to 12/2022) – Lonnie Stoltzfus, Alternate

**Twp. Ag Advisory Board** (3 yr. Term to 12/2025) – Raymond Lee King

(3 yr. Term to 12/2025) – Lewis Leid

**Joint UCC Board of Appeals**  Full Position – Vacant

Full Position - Vacant

Alternate – Walt Siderio – (1-yr term to 12/2022)

Alternate – Vacant

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**Re-organization**

**January 3, 2022**

**LCTCB Representation** Wanda Good (Alternate)

**Vacancy Board** Kathryn Norris

**Twp. Depositories** PLGIT & Ephrata National Bank

**Tax Collector** County of Lancaster

**Account Auditor** RKL

**Voting delegate and alternate to the**

**PSATS State Convention**

**April 24-27, 2022 (April 26, 2022)**

**Review Treasurer’s Bond for Secretary/Treasurer and Assistant Secretary/Treasurer.**

End of reorganization

**REGULAR MEETING**

**CAERNARVON TOWNSHIP SUPERVISORS**

**AGENDA**

**January 3, 2022**

**INVOCATION –**

**PLEDGE OF ALLEGIANCE**

**MINUTES –** December 6, 2021 and December 20, 2021

**ADDITIONAL AGENDA ITEMS**

**VISITORS –**

**REPORTS:**

* **Roadmaster** – Terry Martin
* **Treasurer** – Kathy Norris – Request to pay bills and approve Treasurer’s report for $44,702.74, from the General Fund and $27,501.75 to A.N. Lynch Co., Inc. from the Capital Improvement Fund for December 17, 2020 through December 29, 2021
* **Subdivision & Land Development**
* **Zoning Hearing Board**

#21-52 Decision – Elmer Esh - Approved

#21-64 Decision – Daniel Smucker – Approved

* **Engineer** – Vision Engineering, report submitted.

Consider release of balance of escrow for R.S. Brubacher & Sons for $2,669.63.

* **SEO** – Vision Engineering, report submitted
* **CCSWA** – Bob Watts

DEP Inspection Report – December 1, 2021

ARM Group – Solar MSE Berm Facing Details Minor Permit

Minutes Combined – November 18,2021

* **Host Municipal Inspector –** Sharon Krock, October and November 2021 reports submitted
* **Planning Commission** – Wanda Good, no meeting minutes submitted due to lack of agenda
* **Agricultural Advisory Committee** – Bob Lauffer, December 2021 report submitted
* **Poole Forge –** Dawn Ekdahl, report submitted

Board of Director Members Meeting Minutes – November 2020 and 2021

HPF Meeting Minutes – October and November 2021

HPF December 2021 Treasurer’s Report and 2022 Budget

HPF 2021 Profit & Loss

HPF 2020 Transaction Detail Account

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**Supervisors Meeting Agenda**

**January 3, 2022**

* **Caernarvon Historical Society –** Yvonne Styer, no report submitted.
* **Emergency Management Coordinator –** No report submitted.
* **Zoning Officer – Robin Royer,** November and December 2021 report submitted
* **UNFINISHED BUSINESS**
* **CONSIDERATION OF ADDITIONAL AGENDA ITEMS**
* **NEW BUSINESS**

**Resolution #2022010301 –** Authorizing the Volunteer Fire Police of Caernarvon Township to participate in non-emergency events during the calendar year of 2022

**Resolution #2022010302 –** Exemption to CMV Driving Time Limits During Emergencies

**“Authorize”** Terry Martin to declare a “CMV-only” emergency

**Resolution #2022010303 -** Mileage rate for 2022 – .58.5 cents/mile

**Resolution #2022010304 –** Consider updated storm water fees

**Resolution #2022010305** – Consider updated SEO fees

**Consider approval** of the following 2022 fee schedules:

ELA Group – 2022 Hourly Billing Rate Schedule

Vision Engineering 2022 Professional Fees

**Consider approval** of the following as fire police:

Bailey Coon, Tim Cunningham, Marlin Newswanger, Paul Newswanger, Jenn Weber,

Josh Zeiset

**INFORMATIONAL ITEMS**

DEP – New Enterprise Stone – As Built Exemption Certificate

LCCD – Knobby Hill – Technical Deficiency Letter

LCCD – Morgantown Developers (Wawa) – Notice of Termination Approval Letter

LCCD – J Lavern Horning – Completeness Notification Letter

LCCD – Allen Shirk – Completeness Notification Letter

LCCD – BJ Baldwin – Notice of Termination Denial Letter

LCCD – Daniel Miller – E&S Plan

LCCD – Sheldon Martin – Completeness Notification Letter

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**Supervisors Meeting Agenda**

**January 3, 2022**

**CORRESPONDENCE**

MRM Trust Notes – December 2021

CrossNet Ministries – December 2021 update

PSATS News Bulletin – December 2021

PSATS Legal Defense Partnership

Thank you – CrossNet Ministries

Thank you – New Holland Ambulance

Thank you – Caernarvon Fire Company

Thank you – Honey Brook Library

**PUBLIC COMMENT**