**REGULAR MEETING**

**CAERNARVON TOWNSHIP SUPERVISORS**

**AGENDA**

**September 5, 2023**

**PLEDGE OF ALLEGIANCE**

**INVOCATION** – Terry Martin

**MINUTES –** August 7, 2023

**ADDITIONAL AGENDA ITEMS**

**VISITORS –** Susan Burke, ELANCO Library

Karen Gorgonzola, Honey Brook Library,

**REPORTS:**

* **Roadmaster** – Terry Martin

Consider switching phone coverage to AT&T. Variety of complications with Verizon

Consider approval for windows and doors at the township office.

Consider power washing and sealing the HPF Pavillion.

Consider purchasing a backhoe bucket for JD 310SJ, approximately $1,300.

* **Treasurer** – Kathy Norris – Request to pay bills and approve Treasurer’s report for $107,773.88 from August 4, 2023 to August 31, 2023 from the General Fund.
* **Subdivision & Land Development**
* **Zoning Hearing Board**

#23-26 Titus Litwiller Decision – Approved

#23-27 Isaac Shirk Decision – Approved

Case No. 23-50. The applicant, Elvin King, is requesting a Special Exception per §802 of the Township Zoning Ordinance to initiate the operation of a Short-Term Rental Property at 1929 Barnett Street located in the OS/C Open Space/Conservation Zoning District in accordance with Ordinance No. 124, enacted January 16, 2023.

This was reviewed at the Planning Commission’s July 24, 2023 meeting.

Case No. 23-45. The applicant, Ray Horst, is requesting a Dimensional Variance per Section 1801.3. to locate three (3) accessory buildings (one garage, one storage shed, one lean-to) between the building setback line and the street right-of-way line and Section 1801.8.A. to locate an accessory storage shed between the front wall of the principal building and the building setback line of the subject parcel.

The applicant will need to prove a hardship for the variance to be granted.

The Planning Commission members agreed that Mr. Horst had no space in his rear yard. The sheds are not crowding the roadway, meet the side yard setbacks, are removable, under the maximum square footage allowed for sheds, have no other accessory buildings, and are removeable.

**Page 2**

**Board of Supervisors’ Agenda**

**September 5, 2023**

Case No. 23-56. The applicant, Ben Beiler, is requesting a Special Exception per §802 of the Township Zoning Ordinance to initiate the operation of a Short-Term Rental Property at 403 Shirktown Road located in the OS/C Open Space/Conservation Zoning District in accordance with Ordinance No. 124, enacted January 16, 2023.

The Planning Commission members had no comments.

* **Engineer** – Vision Engineering, report submitted.
* **SEO** – Vision Engineering, report submitted.
* **CCSWA** – Bob Watts

Meeting Minutes –

* **Host Municipal Inspector –** Sharon Krock, July 2023 report submitted
* **Planning Commission** – Kathy Norris, draft August 28 meeting minutes submitted
* **Agricultural Advisory Committee** – Bob Lauffer, August 22, 2023 report submitted

* **Poole Forge –** Dawn Ekdahl, report submitted.

HPF Meeting Minutes – July 2023

HPF Director’s Report –

Profit and Loss – as of July 18, 2023 and August 15, 2023

Treasurer’s Check Register – 06.22.203-07.18.2023 & 08.01.2023-08.08.2023

Paymaster’s House Rental Report – 07.2023

* **Caernarvon Historical Society –** Yvonne Styer, August report submitted.
* **Old Elementary School Property Committee –** August 2023 report submitted
* **Emergency Management Coordinator –** No report submitted.
* **Zoning Officer – Robin Royer,** July 2023 report submitted.

* **UNFINISHED BUSINESS**
* **CONSIDERATION OF ADDITIONAL AGENDA ITEMS**
* **NEW BUSINESS**

**INFORMATIONAL ITEMS**

Lancaster County Commissioners – C-PACE

LCCD – Notice of Termination Approval – Allen Shirk, 1967 Echo Valley Drive

LCCD – Inspections - Historic Poole Forge Park

LCCD – Inspection Report – Knobby Hill Storm Water, Gerald Martin & Sons Excavating

LCCD – Inspection Report – Sheldon Martin, 437 Shirktown Road

**Page 3**

**Board of Supervisors’ Agenda**

**September 5, 2023**

**CORRESPONDENCE**

EHBEMS – Monthly Financial Report, Yearly Financial Statement, and Fraud and Abuse Attestation

ELANCO Library Update – September 2023

LCPC – Notice of Plan Receipt – Frank Weaver Ag Operation

**PUBLIC COMMENT**

October BOS Meeting scheduled for October 2, 2023 at 7:00 pm