**REGULAR MEETING**

**CAERNARVON TOWNSHIP SUPERVISORS**

**AGENDA**

**April 1, 2024**

**PLEDGE OF ALLEGIANCE**

**INVOCATION –** Luke Taylor, Twin Valley Bible Chapel

**MINUTES –** Consider approval ofMarch 4, 2024, draft meeting minutes

Consider approval of new PT Administrator

Consider appointment of Curvin Shirk, Deputy EMC

Susan Peipher, Appel, Yost & Zee

George Cook

**ADDITIONAL AGENDA ITEMS**

**VISITORS –** Anna D’Agostino, ELANCO Library

**REPORTS:**

* **Roadmaster** – Terry Martin

2024 Paving Projects – Edwards Road, Laurel Ridge Road, and Laurel Springs Drive

Discuss Laurel Road Culvert

HPF Roof Cleaning/Treatment

Consider awarding contract for Maxwell Hill Road Bridge (See attached Bid Tabulation)

 Eastern Highway Specialists, Inc $258,738.00

 Baseline Contracting, Inc $384,262.80

* **Treasurer** – Kathy Norris – Request to pay bills and approve Treasurer’s report for $115,111.13, from March 1, 2024 through March 27, 2024 from the General Fund.
* **Subdivision & Land Development**
1. CAERN-023106 Subdivision Plan for 183 Shirktown Road (Kauffman)
	1. Consider (8) modification requests based on the Vision Engineer letter dated March 18, 2024.

1. §4.6.1.A. (Limiting to a residential dwelling unit), §4.6.2.E. (Limiting Impervious Areas) & §4.6.2.G. (No point discharges allowed). The Modification request to allow for this subdivision to be processed as a Minor Rural Subdivision Plan while disregarding the above listed requirements.

2. §4.6.2.B – ENVIRONMENTALLY SENSITIVE AREAS. The Modification request to limit the review of impacts to any environmentally sensitive areas to the 10-acre tract only and NOT to include the remaining lands at this time.

3. §8.5.2.H – EXISTING STORMWATER COLLECTION OR CONVEYANCE SYSTEMS. The Modification request to defer this requirement to a future developer of the newly created 10-acre lot.

 **Page 2**

 **Supervisors’ Meeting Agenda**

 **April 1, 2024**

4. §8.6.4 – EXISTING AND PROPOSED LINE AND RIGHT-OF-WAY MARKERS. The Modification request to forego providing monuments and markers on the remaining lands and ONLY require them on the newly established 10-acre lot.

5. §8.10.2. Street Trees/Screening/Vegetative Buffers. As it relates to: I. Existing Significant Trees and natural features, such as drainage corridors, shall be preserved to the maximum extent practicable and incorporated into Site plans and Site design as major amenities. The modification request to NOT provide any appropriate vegetative buffers and preserve the natural features (drainage corridor – as it would apply to the riparian buffer along the Conestoga Creek on the remainder tract).

6. SWMO §301.I.2.A. The Ordinance Requires to: Protect and/or improve the function of floodplains, wetlands, and wooded areas (within the subject property). The modification request is to restrict this determination of the 10-acre tract only.

7. **SWMO §301.I.2.B.** The Ordinance Requires to: Protect and/or improve native plant communities including those with the riparian corridor (within the subject property). The modification request is to restrict this determination of the 10-acre tract only. Your PC recommended conditional approval provided adequate notes are placed on the plan related to a riparian buffer easement on the remainder tract for protection (not requiring any improvements at this time).

* 1. Consider conditional plan approval based on the Vision Engineering letter dated March 18, 2024
* **Zoning Hearing Board**

Case No 24-14 Wilmer Martin, 1686 Weaverland Road – Continuance to April ZH

Case No 24-18 John Omar Stoltzfus, 2415 Valley View Road – Approved

Case No. 24-36. The applicant, Raymond Eager, is requesting a Special Exception per §2001.2.3. of the Township Zoning Ordinance to Substitute a Nonconforming Use with another Nonconforming Use at 2014 Main Street located in the CV Churchtown Village Zoning District.

Case No. 24-37. The applicant, Ezra Martin, a representative for Mark King, is requesting a Use Variance per §401. to operate a reception center in an existing accessory structure at 290 N. Red School Road, which is located in the AG Agricultural Zoning District. A Dimensional Variance will also be required for relief from §1601 regarding off-street parking requirements, including lighting.

* **Engineer** – Vision Engineering, report submitted.
1. Shady Lane Swale Maintenance Discussion
2. Consider release of $33,000 plus interest for Douglas K & Lavonda Hoover, 301 N Red School Road
* **SEO** – Vision Engineering, report submitted
1. Violation Notice Follow up 6193 Division Highway.
2. Discussion of policy for follow up of non-responsive notices.
* **CCSWA** – Bob Watts

Meeting Minutes January 25, 2024

 **Page 3**

 **Supervisors’ Meeting Agenda**

 **April 1, 2024**

* **Host Municipal Inspector –** Sharon Krock, no report submitted
* **Planning Commission** – Wanda Good, March 25, 2024, draft meeting minutes submitted
* **Agricultural Advisory Committee** – Bob Lauffer, no report submitted
* **Poole Forge –** Dawn Ekdahl, report submitted

HPF Meeting Minutes February 20, 2024

HPF Paymaster’ House Rentals February 2024

HPF P&L February 21 – March 19, 2024

HPF Balance Sheet February 20, 2024

HPF Balance Sheet March 19, 2024

* **Caernarvon Historical Society –** Yvonne Styer, no report submitted.

Raymond Smecker 4 Seasons

Raymond Smecker Amish Country New Photo

* **Caernarvon Elementary School Property Committee** – no report submitted
* **Emergency Management Coordinator** – Joe Kennedy, no report submitted.
* **Zoning Officer – Robin Royer,** January – March 2024 report submitted
* **UNFINISHED BUSINESS**
* **CONSIDERATION OF ADDITIONAL AGENDA ITEMS**
* **NEW BUSINESS**

**INFORMATIONAL ITEMS**

Caernarvon Fire Company 2023 Financial Report & 2024 Budget

Caernarvon Fire Company 2023-24 PA State Grant Awarded

Caernarvon Fire Company 2023-24 PA State Grant Final Report

Clean Water, Inc. – Zerbe Sisters Permit Renewal, NPDES Permit

PSATS 2024 Proposed Resolutions and Nominations

SCTA Annual Report July 2022-June 2023

**CORRESPONDENCE**

EHBEMS Report February 2024

ELANCO Library Thank You

ELANCO Library 2023 Directors Annual Report

ELANCO Library April 2024 Update

Joe & Elaine Gouba Thank you

LCCD Thank You

MRM Trust Notes March 2024

**PUBLIC COMMENT**

Next BOS Meeting – Monday, May 6, 2024