

## **Kathy Norris**

---

**From:** Dawn Rise Ekdahl <hpf1940@gmail.com>  
**Sent:** Thursday, July 2, 2020 12:05 AM  
**To:** Kathy Norris  
**Subject:** Report

Hi Kathy,

I am attaching my Director's Report.

Anything additional I will just discuss in the meeting.

### **Director's Report - June 2020**

**Wedding and Event Rentals/Events** – Requests continue to pour in as the state begins to open back up. We will begin renting the pavilion to small groups at the end of June. We have added two new small weddings for 2020, two for 2021 and two more showers for July and August

**Grants/Projects** - We completed work on the Pollinator Garden. We will be placing signage acknowledging the support of the Lancaster Sierra Club for the completion of the project. Isaiah, our Eagle Scout who placed the bird houses on the Nature Trail will also be placing information regarding his bird house project. In addition, the Baseshore's Girl Scout project will be to redo the original Nature Trail signs that are deteriorating. Terry Hartranft's grandson, Jack Werner will also be doing a community service project repainting the sign posts around the park.

**Covid – 19 - Playground/Pavilion** – As Lancaster County moved into the Yellow Phase on June 5<sup>th</sup>, we opened and cleaned the pavilion on June 6<sup>th</sup> during our monthly work day. Pavilion rentals begin later this month. The playground will remain closed for a while yet until we determine how to manage the sanitization guidelines.

**Events** – I would like to discuss at our June board meeting how we will handle our Fall/Winter events this year and discuss new possibilities and some of the restrictions that we may be surmounting.

**Merchandise Marketing** – Brad and I have begun setting up Red Bubble and Amazon accounts to begin listing merchandise for sale.

### **Township Meeting**

We had a Zoom/teleconference meeting with continued discussion about Covid-19 guidelines. We discussed the potential need for liability form to attach to our rental contracts. The township solicitor looked into our request and has drawn up an indemnification form that we will be using for all rentals moving forward.

**Garden Committee** – continued work on the gardens. Most planting and mulching are done for the summer season and we now move to weeding and watering.

**Property Maintenance Committee** – We had our first “official” work day of the year on June 6<sup>th</sup>. We targeted weed eating all over the park. Especially around the buildings and also cleaned out the pavilion. Terry continues his work on the bridge over the race with the concrete poured for the footers on June 8<sup>th</sup>.

**\*Additional** - We had an incident in the park on Sunday, June 7th where a white male allegedly exposed himself to a group of young Mennonite girls. It was reported to the State Troopers and they are more actively patrolling the park and surrounding areas right now. Descriptions from the girls vary, but they all agree that he was in a dark red pick up truck.

Kind Regards,

Dawn Rise Ekdahl  
Executive Director  
Historic Poole Forge, Inc.

cell (484) 797-5302  
[www.HistoricPooleForge.org](http://www.HistoricPooleForge.org)