

**REGULAR MEETING  
CAERNARVON TOWNSHIP SUPERVISORS  
AGENDA  
JUNE 5, 2023**

**PLEDGE OF ALLEGIANCE**

**INVOCATION –**

**MINUTES – May 1, 2023**

**ADDITIONAL AGENDA ITEMS**

**VISITORS – Susan Burke, ELANCO Library**

**REPORTS:**

- **Roadmaster – Terry Martin**
- **Treasurer – Kathy Norris – Request to pay bills and approve Treasurer's report for \$131,577.47 from April 28, 2023 to May 31, 2023 from the General Fund,**
- **Subdivision & Land Development**
- **Zoning Hearing Board**  
#22-71 D 1952 Pennytown Lane  
#22-78 D 265 N Red School Road, Ford Berg  
#23-12 D 105 Shirktown Road, Twin Vally Bible Chapel

The Zoning Officer did not receive the zoning hearing applications or payment for the following applicants. The zoning hearing board will not hear these cases until payment and permits are received.

Case No. 23-25. The applicant, Daniel Miller, is requesting a Special Exception per §802 of the Township Zoning Ordinance to continue the operation of a Short-Term Rental Property at 6146 Division Highway located in the AG Agricultural Zoning District in accordance with Ordinance No. 124, enacted January 16, 2023. The owner may also require a Dimensional Variance of §2104.HHH (3) p. to provide less than 2 off-street parking spaces.

The Special Exception and Dimensional Variance should be approved as long as the other requirements of the Ordinance can be met.

Case No 23-26. The applicant, Titus Litwiller, is requesting a Special Exception per §802 of the Township Zoning Ordinance to continue the operation of a Short-Term Rental Property at 2000 Main Street located in the CV Churchtown Village Zoning District in accordance with Ordinance No. 124, enacted January 16, 2023.

The Special Exception should be approved as long as the other requirements of the Ordinance can be met.

- **Engineer** – Vision Engineering, report submitted.

**KNOBBY HILL STORMWATER IMPROVEMENTS PROJECT:**

Consider PAY ESTIMATE # 6 to Gerald Martin & Sons in the amount of **\$ 70,754.02 to be paid out of the ARPA Funds. This amount** excludes the prior payments (\$505,197.93) and the 10% retainage (\$63,994.66).

Consider CHANGE ORDER # 6. The contractor may also have a change order for Board Review/consideration

Echo Valley Road Storm Water Plan - Allen Shirk.

Consider a **Partial Escrow Release of \$45,472.70** retaining 10% of the funds (\$5,000.00) until the LCCD confirms that the NPDES permit is closed out.

- **SEO** – Vision Engineering, report submitted.
- **CCSWA** – Bob Watts  
Meeting Minutes – March 20, 2023  
Meeting Minutes – April 27, 2023
- **Host Municipal Inspector** – Sharon Krock, April 2023 report submitted
- **Planning Commission** – Wanda Good, May 22, 2023, draft meeting minutes submitted
- **Agricultural Advisory Committee** – Bob Lauffer, April 18, 2023 report submitted  
Lancaster Farmland Trust - Preserved Farms Map
- **Poole Forge** – Dawn Ekdahl, report submitted.  
HPF Meeting Minutes – April 2023  
HPF Director's Report – N/A  
Profit and Loss – January 1 – May 15, 2023  
Treasurer's Check Register – As of May 10, 2023
- **Caernarvon Historical Society** – Yvonne Styer, May 2023 report submitted.  
CHS is requesting permission to use the elementary property for Churchtown Day.
- **Emergency Management Coordinator** – No report submitted.
- **Zoning Officer** – Robin Royer, April 2023 report submitted.
- **UNFINISHED BUSINESS**
- **CONSIDERATION OF ADDITIONAL AGENDA ITEMS**

- **NEW BUSINESS**

Discuss improvements and requests for improvements at the Elementary School property  
Lancaster Bicycle Club – Requesting permission for the Covered Bridge Classic – August 20<sup>th</sup>,  
to pass through the Township  
Consider supporting the Act 167 County Water-Shed Based Storm Water Management Plan  
Update

**INFORMATIONAL ITEMS**

Lancaster Clean Water Partners  
Lancaster County Commissioner's – CDBG Program  
PSATS 2023 Adopted Resolutions

**CORRESPONDENCE**

Caernarvon Fire Company – Thank you  
EHBEMS – April 2023  
ELANCO Library New Holland Business Association Network  
ELANCO Library Summer 2023 Events Catalog  
ELANCO Library Update – May 2023  
ELANCO Library Update – June 2023  
Hostetter Realty Rental Department Newsletter – May 2023

**PUBLIC COMMENT**

July BOS Meeting scheduled for July 3, 2023 at 7:00 pm