

**REGULAR MEETING
CAERNARVON TOWNSHIP SUPERVISORS
AGENDA
March 4, 2024**

PLEDGE OF ALLEGIANCE

INVOCATION – Robert Beiswenger, Pine Grove Church

EXECUTIVE SESSION held February 14, 2024 for personnel issues

MINUTES – Consider approval of February 5, 2024 draft meeting minutes

Consider approval of new hires

Consider accepting the resignation of John McElwee as Elected Auditor.

Consider appointing Gary Van Dyke to a two-year term as an Elected Auditor.

Consider accepting the resignation of Lonnie Stoltzfus, alternate on the Zoning Hearing Board

Consider appointing Ben Fisher to a one-year term as an alternate on the Zoning Hearing Board

ADDITIONAL AGENDA ITEMS

VISITORS – Susan Burke, ELANCO Library
Lynn Cronomiz, Paint the Town Purple
Vince Malandra

REPORTS:

- **Roadmaster** – Terry Martin
Mack Truck Warranty
Powder Coating Loader Wheels
Broken fence, 2300 Valley View Road
Roadway Maintenance Conference
- **Treasurer** – Kathy Norris – Request to pay bills and approve Treasurer's report for \$137,064.98, from the General Fund from February 2, 2024 through February 29, 2024 from the General Fund.
- **Subdivision & Land Development**
Lot Add On (annexation) Plan for FORD (Ash Road & Twin County Road).
Consider Waivers as favorably recommended by the PC:
 - i. 8.2.2.D. & 8.2.7.G.3. (recorded declaration or agreement establishing maintenance standards of shared access).
 - ii. 8.2.3.A.1. & 8.2.8.A. (travel lane width of existing access to remain as is and not need widened).
 - iii. 8.2.3.D.3. (access easement width proposed as 25 feet and not 50' as may be required).Consider recommending Conditional Plan Approval based upon discussions and Vision Engineering review letter dated 1/17/24.

Lot Add On (annexation) Plan for Warren Brubaker (347 Shirktown Road)

Consider Waivers as favorably recommended by your PC:

- i. 5.4.3.B.5. & C.5. (Sight triangle easements/safe stopping sight distances).
- ii. 8.2.5.C. & 8.2.6.A. (providing access to any remaining adjoining lots).
- iii. 8.2.8.C., F. & H. (12-foot travel lanes, sight distance & clear sight triangles).

Consider recommending Conditional Plan Approval based upon discussions above and Vision Engineering review letter dated 2/12/24.

Consider Resolution #2024030401 Sewage Planning Module for Daniel & Barbara Kauffman Subdivision (183 Shirktown Road).

Consider approving the Planning Module to allow for On Lot Sewers on the newly proposed 10-acre tract as favorably recommended by your Planning Commission.

- **Zoning Hearing Board**

Case No. 24-14. The applicant, Wilmer Martin, is requesting a Special Exception per §502 of the Township Zoning Ordinance to initiate the operation of a Short-Term Rental Property at 1686 Weaverland Road located in the AG Agriculture Zoning District in accordance with Ordinance No. 124, enacted January 16, 2023.

The PC members were disappointed that Wilmer Martin was not present to answer questions. They have concerns due to the size of the property, that it could turn into commercial use; larger groups such as weddings, parties, how do we regulate that it stays to the maximum 8 people occupancy? Pictures/location of the STR would have been supportive.

Case No. 24-18. The applicant, John Omar Stoltzfus, is requesting a Special Exception per §502 of the Township Zoning Ordinance to initiate the operation of a Short-Term Rental Property at 2415 Valley View Road located in the OS/C Open Space/Conservation Zoning District in accordance with Ordinance No. 124, enacted January 16, 2023.

John Omar Stoltzfus was present & gave a short presentation of the STR and answered members' questions. They have no concerns with the STR.

- **Engineer** – Vision Engineering, report submitted.
Laurel Road Culvert pipe. Review work items and options (bid vs. in-house work).
- **SEO** – Vision Engineering, report submitted
- **CCSWA** – Bob Watts
PA DEP – Administrative Completeness Review
- **Host Municipal Inspector** – Sharon Krock, January 29, 2024 report submitted
- **Planning Commission** – Wanda Good, February 26, 2024 draft meeting minutes submitted
- **Agricultural Advisory Committee** – Bob Laufer, February 20, 2024 report submitted

- **Poole Forge** – Dawn Ekdahl, report submitted
HPF Meeting Minutes – January 2024
HPF P&L – January 1 - February 21, 2024
HPF Treasurer's Report – February 1 – February 19, 2024
Liability Insurance
- **Caernarvon Township Elected Auditors Meeting** – February 9, 2024
- **Caernarvon Historical Society** – Yvonne Styer, February 26, 2024 report submitted.
- **Caernarvon Elementary School Property Committee** – February 13, 2024 report submitted
- **Emergency Management Coordinator** – Joe Kennedy, no report submitted.
Consider Resolution #2024030402, intermunicipal agreement with East Earl
- **Zoning Officer** – Robin Royer, no report submitted
- **UNFINISHED BUSINESS**
- **CONSIDERATION OF ADDITIONAL AGENDA ITEMS**
- **NEW BUSINESS**
Consider a donation to the United Veteran's Council of New Holland

INFORMATIONAL ITEMS

B&B Reclamation Closure and Stabilization
LCCD – Baldwin Property PCSM permit expiration
Optimus Risk Services – Loss Control/Safety Visit
Service Electric Upcoming Product Updates and Rate Adjustments

CORRESPONDENCE

Cross Net Ministries
LCCD Conservation Crier
PSATS Trustees Insurance and Retirement Services
ELANCO Library 2023 Annual Report
ELANCO Library Update, March 2024
Hostetter Realty Rental Department Newsletter – February 2024

PUBLIC COMMENT

Next BOS Meeting – Monday, April 1, 2024